

City of Burlington Joint Land Use Board

Land Use Development Application Application Submission Section C

Documents must be submitted to the appropriate City department
at time of application

- Property Tax Certification—submit to Tax Collector
- Sewerage Tax & Fair Share Connection Fee Certification—submit to Sewer & Drainage Utility Division
- Mercantile license Certification—submit to Clerk's Office, *if applicable*

Completed originals of certifications must be received by Board Secretary in order for application to be placed on Joint Land Use Board's agenda

PROPERTY TAX CERTIFICATION

To: City of Burlington
 Attn: Tax Collector
 City Hall Municipal Offices
 525 High Street
 Burlington, NJ 08016

From: <i>Applicant's Name & Mailing Address</i>
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Property Information: Subject property must be identified by Block, Lot and Street Address. If the property contains multiple lots, list each lot separately. If the property is on multiple blocks, use separate lines for each block.

Owner's Name				
Street Address	Block	Lot	Lot	Lot

Property taxes for the above referenced block(s) and lot(s) are:

CURRENT as of _____
 DELINQUENT as of _____
Amount Due + Interest _____
Date: _____

 Burlington City Certified Tax Collector

TAX OFFICE INFORMATION
Phone Number: 609-386-0200 ext. 125
Office Hours: Monday - Friday from 9 AM to 5 PM
Taxes are due quarterly on February 1, May 1, August 1 & November 1

Property tax payments must be made directly to the Tax Collector. Payments will not be accepted by the Joint Land Use Board or the Clerk's Office.

No site plan approval, site plan waivers, subdivisions, variance, certification or declaration of completeness of application can be granted unless the applicant shall have fully paid any and all taxes due to the City of Burlington. City of Burlington Township General Ordinances §207-15

This form must be completed and presented by the applicant to the Board Secretary in order for the application to be placed on the Joint Land Use Board's agenda. Property tax payments must be kept current.

SEWERAGE TAX & FAIR SHARE CONNECTION FEE CERTIFICATION

To: City of Burlington
Attn: Collector – Water and Sewer
City Hall Municipal Offices
525 High Street
Burlington, NJ 08016

From: <i>Applicant's Name & Mailing Address</i>
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Property Information: Subject property must be identified by Block, Lot and Street Address. If the property contains multiple lots, list each lot separately. If the property is on multiple blocks, use separate lines for each block.

Owner's Name				
Street Address	Block	Lot	Lot	Lot

Sewer taxes for the above referenced block(s) and lot(s) are:

CURRENT as of _____ DELINQUENT as of _____
Amount Due + Interest _____

Connection fees for the above referenced block(s) and lot(s) are:

CURRENT as of _____ DELINQUENT as of _____
Amount Due + Interest _____

_____ Date: _____
 Collector – Water and Sewer

COLLECTOR – WATER AND SEWER
Phone Number: 609-386-0200 ext. 125 Office Hours: Monday - Friday from 9 AM to 5 PM

Water and Sewer payments must be made directly to the City of Burlington Collector – Water and Sewer. Payments will not be accepted by the Joint Land Use Board or the Clerk's Office.

This form must be completed and presented by the applicant to the Board Secretary in order for the application to be placed on the Joint Land Use Board's agenda. Water and Sewer payments must be kept current.

MERCANTILE LICENSE CERTIFICATION

To: City of Burlington
Attn: Municipal Clerk
City Hall Municipal Offices
525 High Street
Burlington, NJ 08016

From:

Applicant's Name & Mailing Address

Property Information:

Business Name: _____

Owner's Name: _____

Street Address: _____ Block: _____ Lot: _____

The mercantile license for the above referenced business has been:

APPROVED as of _____

NOT APPROVED as of _____

License #: _____

Reason: _____

Municipal Clerk

Date: _____

CLERK'S OFFICE INFORMATION

Phone Number: 609-386-0200, ext. 101 or 102 Office Hours: Monday - Friday from 9 AM to 5 PM

Mercantile license payments must be made directly to the Municipal Clerk. Payments will not be accepted by the Joint Land Use Board.

This form must be completed and presented by the applicant to the Board Secretary in order for the application to be placed on the Joint Land Use Board's agenda.