DEPARTMENT OF PUBLIC WORKS

ASSISTANT WATER TREATMENT PLANT OPERATOR – title code 05479

Posting Date: February 25, 2015 to March 11, 2015

FULL TIME; SHIFT WORK; DEPARTMENT OF PUBLIC WORKS. Under direction of an experienced operator, receives on-the-job training in the operation of a water treatment plant; does other related duties.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK: Receives instruction and/or on-the-job training in the operation of a water treatment plant. Performs routine tasks such as recording meter readings and taking water samples. Performs routine maintenance and repair work on pumps, electric motors, valves, and other mechanical equipment. Performs housekeeping tasks such as cleaning and maintaining plant equipment and property. Under direction of an experienced water treatment plant operator, adjusts, regulates, and maintains alum and lime feeders, chemical feed machines, chlorinators, purification machines, water filters, flowmeters, and other mechanical equipment. Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units.

REQUIREMENTS: Must be willing and able to work shift work including nights, weekends and holidays.

LICENSE: Appointees will be required to attend school and to obtain a valid Public Water Treatment Operator license of the appropriate class, depending on the permit level of the facility, issued by the NJ Department of Environmental Protection. Facility is a T4/W2 water plant. Appointees will be required to possess a driver's license valid in New Jersey.

KNOWLEDGES AND ABILITIES: Knowledge of the operation and maintenance of mechanical equipment. Ability to learn procedures to be followed in operating, adjusting, regulating, and maintaining alum and lime feeders, chemical feed machines, chlorinators, purification machines, water filters, flowmeters, and other mechanical equipment. Ability to work harmoniously with associates and with other groups and individuals engaged in or concerned with work relating to the water treatment plant. Ability to use judgment and make decisions to keep the plant operating. Ability to learn to utilize various types of electronic and or manual recording and information systems used by the agency, office or related units. Ability to read, write, speak, understand or communicate in English sufficiently to perform the duties of the position. American Sign Language or Braille may also be considered as acceptable forms of communication. Persons with mental or physical disabilities are eligible as long as they can perform the functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

This position is subject to NJ Civil Service Procedures. For a copy of the NJ Civil Service job specification please go to http://info.csc.state.nj.us/jobspec/05479.htm. Interested applicants should complete an application by 5:00 PM March 11, 2015 to: City of Burlington Administrator. Equal Opportunity Employer.