

THE MEETING OF THE CITY OF BURLINGTON COMMON COUNCIL, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, WAS HELD ON TUESDAY, OCTOBER 17, 2023, AT 7:00 PM, IN THE CITY HALL, 525 HIGH STREET, BURLINGTON, NJ, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT.

The Municipal Clerk advised the public of the location of the two fire exits: one on the left after exiting the Council Chamber and the other being the entrance to the building.

The following notice of the meeting was sent:

There will be a Meeting of the Common Council of the City of Burlington held on October 17, 2023, at 7:00 PM, prevailing time at the City Hall Building, 525 High Street, Burlington, N.J. 08016.

Cindy A. Crivaro, RMC
Municipal Clerk

Governing Body Members present: Dave Ballard, Dawn Bergner-Thompson, George Chachis, Xavier Roque, Roosevelt Smith, Suzanne Woodard.

Absent: Dave Babula.

Also present: Mayor Barry Conaway, Administrator Johanna Conyer, Daniel DiGangi, Finance Consultant, Municipal Attorney Stuart Platt, Director of Housing Bill Harris, Director of Public Affairs John Alexander, Director of Public Works Bill Curry, Police Lt. Elbertson.

SALUTE TO FLAG

EXPLANATION OF ORDINANCES ON FIRST READING

Johanna Conyer, Administrator 10-2023

EXPLANATION OF RESOLUTIONS

Johanna Conyer, Administrator 233, 234, 235, 236, 237 & 238-2023

PUBLIC COMMENTS

Phil Augustyn, 307 High Street – spoke in favor of the lights being replaced on High Street and Riverbank.

CONSENT AGENDA

Councilman Roque moved that all Consent Agenda items be approved. It was seconded by Councilwoman Woodard. All were in favor.

APPROVAL OF INVOICES*

Approved by Consent Agenda. All were in favor.

APPROVAL OF MINUTES*

Approved by Consent Agenda. All were in favor.

ORDINANCE(S) - INTRODUCTION & FIRST READING

ORDINANCE NO. 10-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AMENDING, SUPPLEMENTING, AND REVISING SECTION 354 OF THE CITY OF BURLINGTON CODE, ENTITLED “WATER SERVICE”

Upon the motion of Councilwoman Woodard, seconded by Councilman Ballard, the foregoing ordinance was adopted on First Reading by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

RESOLUTIONS / CONSENT AGENDA RESOLUTIONS*

Resolution No. 233-2023

RESOLUTION NO. 233-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AWARDED A CONTRACT FOR COMPUTERIZED SOFTWARE UPGRADE FOR WORK ORDER SYSTEMS TO BRIGHTLY SOFTWARE INC.

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City of Burlington requires an upgrade to its work order software system as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Brightly Software, Inc. has submitted a proposal to perform the aforementioned services in the amount of \$5,605.00; and

WHEREAS, City Engineer has recommended that the City award a contract computerized software upgrade services to Brightly Software, Inc. in an amount not to exceed \$5,605.00; and

WHEREAS, the Common Council wishes to award the aforementioned contract to Brightly Software, Inc.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington as follows:

1. The contract for computerized software upgrade services is hereby awarded Brightly Software, Inc., in the amount of \$5,605.00.
2. The Mayor and City Clerk are hereby authorized to execute any and all documents necessary to facilitate this award of contract.

Upon the motion of Councilwoman Woodard, seconded by Councilman Ballard, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 234-2023

RESOLUTION NO. 234-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PUBLIC SERVICE ELECTRIC & GAS FOR THE REPLACEMENT/INSTALLATION OF ONE HUNDRED SIXTY-SIX (166) LED POST LANTERNS

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, through the PSE&G Clean Energy Future – Energy Saver Program, PSE&G will replace/install 166 LED post lanterns on High Street and the promenade walkway; and

WHEREAS, the Energy Saver Program provides a 50% supplement of the total cost, resulting in a cost of \$40,612.73; and

WHEREAS, City Administration has recommended that the City enter into an Agreement with PSE&G for replacement and installation services; and

WHEREAS, the installation of the aforementioned LED Post Lanterns is in the best interest of the residents of the City of Burlington and the Common Council therefore wishes to enter into the attached Agreement with PSE&G.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington as follows:

1. The agreement attached hereto for installation and replacement of 166 LED Post Lanterns on High Street and the Promenade Walkway is hereby approved.
2. The Mayor and City Clerk are hereby authorized to execute the agreement and any additional documents necessary to effectuate the agreement.

Upon the motion of Councilman Smith, seconded by Councilwoman Woodard, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 235-2023

RESOLUTION NO. 235-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE CITY TO JOIN SOURCEWELL COOPERATIVE PRICING SYSTEM FOR PROCUREMENT

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City of Burlington, pursuant to N.J.S.A. 52:34-6.2b(3) (as amended by P.L. 2011, c.139) may by Resolution and without advertising for bids, purchase any goods or services through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another state; and

WHEREAS, also pursuant to N.J.S.A. 52:34-6.2b (3) (as amended by P.L. 2011, c.139) prior to making purchases under nationally recognized and accepted cooperative purchasing contracts, the municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

WHEREAS, the City of Burlington has the need on a timely basis to purchase goods or services utilizing state contracts or cooperative purchasing agencies; and

WHEREAS, the City intends to enter into a contract with, "Sourcewell", a regional organization of governments operating under the laws of the State of Minnesota and is a political subdivision of the State of Minnesota, which is public cooperative, through this resolution and properly executed contracts; and

NOW THEREFORE, BE IT RESOLVED that the Common Council of the City of Burlington hereby authorizes the use of the "Sourcewell national" cooperative for the purchase of goods and services from October 18, 2023, to October 17, 2024 when it is beneficial to the City of Burlington; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute any and all documents required to implement this Resolution in a form subject to the approval of the City Solicitor.

Upon the motion of Councilwoman Woodard, seconded by Councilman Smith, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 236-2023

RESOLUTION NO. 236-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE CITY OF BURLINGTON TO SUBMIT AN AWARD EXTENSION REQUEST FOR THE LA-2022 MA BURLINGTON CITY RIVERBANK DRIVE IMPROVEMENTS ET AL PROJECT TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Burlington formally approves the request for a One (1) month award extension for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk, or those authorized on their behalf, are to submit a formal request for a One (1) month award extension for the above referenced project to the New Jersey Department of Transportation.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the One (1) month award extension request on behalf of the City of Burlington and that their signature constitutes acceptance of the terms and conditions of the grant agreement.

Upon the motion of Councilwoman Woodard, seconded by Councilman Ballard, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 237-2023

RESOLUTION NO. 237-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AWARDING A CONTRACT TO EARLE ASPHALT COMPANY FOR ROAD IMPROVEMENTS TO RIVERBANK DRIVE, MCNEAL STREET AND TAYLOR AVENUE

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City of Burlington requires road improvements to Riverbank Drive, McNeal Street, and Taylor Avenue; and

WHEREAS, the City issued a request for proposals for the aforementioned services; and

WHEREAS, Earle Asphalt Company has submitted a bid to perform the services in an amount not to exceed \$336,113.13; and

WHEREAS, the City Engineer has recommended that the City award a contract for road improvements to Riverbank Drive, McNeal Street, and Taylor Avenue in an amount not to exceed \$336,113.13; and

WHEREAS, funding shall be provided through DOT Grants; and

WHEREAS, the Common Council wishes to award the aforementioned contract to Earle Asphalt Company.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington as follows:

1. The contract for road improvements to Riverbank Drive, McNeal Street, and Taylor Avenue is hereby awarded to Earle Asphalt Company, as recommended by the Director of Public Works, in the amount of \$336,113.13.

2. The Mayor and City Clerk are hereby authorized to execute any and all documents necessary to facilitate this award of contract.

Upon the motion of Councilman Ballard, seconded by Councilman Smith, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 238-2023

RESOLUTION NO. 238-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AWARDING A CONTRACT TO APPRAISAL ONE FOR APPRAISAL SERVICES ON THE NEW YORKSHIRE SENIOR HOUSING DEVELOPMENT

WHEREAS, the Common Council of the City of Burlington determined that there was a need for an updated appraisal of New Yorkshire Opportunity Site for the development of senior housing at the following City-owned lots (Tax Block 141 - Lots 8, 9, 11, 12, 13, 14, 15, 16 and 17) and a privately-owned lot at Tax Block 141, Lot 10 in the City of Burlington; and

WHEREAS, Appraisal One of 150 Cooper Road, Suite A-3, West Berlin, New Jersey 08091 prepared an appraisal of the above-listed properties on February 28, 2018; and

WHEREAS, at the direction of the Common Council the Administration requested a quote from Appraisal One to update said appraisal; and

WHEREAS, Appraisal One submitted a proposal to perform an updated appraisal of the subject properties at a cost of \$2,400.00.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Burlington, County of Burlington, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to execute a contract with Appraisal One in the amount of \$2,400.00 for said appraisal.

Upon the motion of Councilman Smith, seconded by Councilman Ballard, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 239-2023

RESOLUTION TO AMEND ADOPTED BUDGET FOR THE POLICE-YOUTH INITIATIVE GRANT PROGRAM FROM THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES THROUGH THE FEDERAL CHILDREN'S BUREAU CHILD ABUSE PREVENTION (CBCAP) GRANT PROGRAM

WHEREAS, N.J.S. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount, and

WHEREAS, the City of Burlington received a **Police-Youth Initiative Grant Program** in the amount of \$59,000.00 from the New Jersey Department of Children and Families and the Federal Children's Bureau Child Abuse Prevention (CBCAP) Grant Program.

SECTION 1

NOW THEREFORE, BE IT RESOLVED that the City of Burlington hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$59,000.00 as follows which item is now available as a revenue from:

Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

The Police-Youth Initiative Grant Program \$59,000.00

SECTION 2

BE IT FURTHER RESOLVED that a like sum of \$59,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations Operations-Excluded from "CAP"
Public and Private Programs Offset by Revenues:

The Police-Youth Initiative Grant Program \$59,000.00

Upon the motion of Councilwoman Woodard, seconded by Councilman Smith, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 240-2023

RESOLUTION TO AMEND ADOPTED BUDGET FOR AN EMERGENCY MANAGEMENT PERFORMANCE GRANT FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount, and

WHEREAS, the City of Burlington received an **Emergency Management Performance Grant** in the amount of \$10,000.00 from the New Jersey Department of Law and Public Safety through the Federal Emergency Management Agency (FEMA).

SECTION 1

NOW THEREFORE, BE IT RESOLVED that the City of Burlington hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$10,000.00 as follows which item is now available as a revenue from:

Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

Emergency Management Performance Grant

\$10,000.00

SECTION 2

BE IT FURTHER RESOLVED that a like sum of \$10,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations Operations-Excluded from "CAP"
Public and Private Programs Offset by Revenues:

Emergency Management Performance Grant

\$10,000.00

Upon the motion of Councilman Smith, seconded by Councilwoman Woodard, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 241-2023

RESOLUTION TO AMEND ADOPTED BUDGET FOR A RECYCLING TONNAGE GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

WHEREAS, N.J.S. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount, and

WHEREAS, the City of Burlington received a **Recycling Tonnage Grant** in the amount of \$20,600.21 from the New Jersey Department of Environmental Protection.

SECTION 1

NOW THEREFORE, BE IT RESOLVED that the City of Burlington hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$20,600.21 as follows which item is now available as a revenue from:

Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

2020 Recycling Tonnage Grant	\$20,600.21
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SECTION 2

BE IT FURTHER RESOLVED that a like sum of \$20,600.21 be and the same is hereby appropriated under the caption of:

General Appropriations Operations-Excluded from "CAP"
Public and Private Programs Offset by Revenues:

2020 Recycling Tonnage Grant	\$20,600.21
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Upon the motion of Councilwoman Woodard, seconded by Councilman Smith, the foregoing resolution was adopted by the following roll call vote: AYES: Mr. Ballard, Ms. Bergner-Thompson, Mr. Chachis, Mr. Roque, Mr. Smith, Ms. Woodard. (6); NAYS: (0); ABSTAIN: (0); ABSENT: Mr. Babula. (1).

Resolution No. 242-2023*

RESOLUTION NO. 242-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING STREET CLOSURE FOR CITY OF BURLINGTON ANNUAL HOLIDAY PARADE ON DECEMBER 2, 2023

WHEREAS, the City of Burlington (the "City") is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, a formal application under Chapter 245 of the City Code has been made authorizing the City of Burlington annual Holiday Parade on Saturday, December 2, 2023; and

WHEREAS, said application indicates the extent of the activities for the event will require closing of roadways (beginning at the Center of Federal and High Street in front of City Hall and at High Street Anchor) from 5:00 p.m. and ending at approximately 7:30 p.m., under the direction of the local police department; and

WHEREAS, all roads are scheduled to reopen after 7:30 p.m. on December 2, 2023.

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Burlington hereby approves the parade permit for the annual Holiday Parade on Saturday December 2, 2023.

BE IT FURTHER RESOLVED that the Common Council of the City of Burlington hereby authorizes the temporary closure of City roads pursuant to the parade map between the hours of 5:00 P.M. and 7:30 P.M.

BE IT FURTHER RESOLVED that if the Holiday Parade must be postponed due to inclement weather, the above approvals shall be effective for December 3, 2023.

Approved by Consent Agenda. All were in favor.

Resolution No. 243-2023*

RESOLUTION NO. 243-2023 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE ISSUANCE OF A MERCANTILE LICENSE TO OPERATE A BUSINESS AT 675 HIGH STREET

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City of Burlington has received a complete application for the issuance of a mercantile license to Iftikhar Shah to operate Iffy’s Hot Chicken at 675 High Street, Burlington, NJ.

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Burlington hereby authorizes the Municipal Clerk to issue a Mercantile License to Iftikhar Shah to operate a business at 675 High Street.

Approved by Consent Agenda. All were in favor.

COUNCIL COMMENTS

Councilman Ballard thanked the Police Department for the one-way sign board on Mott Avenue.

VARIANCE HEARING

Cole’s Investors, Inc. - 230 York Street

Bill Harris, Director of Housing & Community Development, Allison S. Iannaccone, CFM of Owen, Little & Associates, Inc., Certified Flood Plain Manager for the City of Burlington and Applicant Nadia Reid-Cole were sworn-in by City Solicitor Stuart Platt, Esq.

Summary: Coles Investors, Inc., Applicant, constructed and renovated a four-unit apartment complex located at 230 York Street in the City of Burlington; the former City construction official approved the plans but failed to inform the Applicant to complete a FEMA Checklist Form because

the Property was within a 100-year floodplain zone; the cost of improvements of the Property met the substantial renovation threshold requiring FEMA mitigation measures; after the Applicant performed all of the construction renovation work at the Property and applied for a Certificate of Occupancy they were first told that they needed to implement FEMA mitigation measures because the Applicant has installed water heaters, gas meters and other utilities in the basement of the Property which is the below the required base flood elevation of 12 feet; the Applicant has applied for a floodplain variance application pursuant to City Code Section 170-04, dated October 10, 2023; the Applicant requested a floodplain variance due to the stated hardships therein; pursuant to City Code Section 170-04, the Application came before the City Council at a duly noticed public meeting on October 17, 2023 with the testimony of William Harris, Director of the Department Housing & Community Development, Allison Iannacone, City Certified Floodplain Manager and Nadia Reid-Cole on behalf of the Applicant.

Mr. Harris testified as to the recitals set forth above and indicated that the Applicant has done everything correctly in the process and unfortunately was not given proper information from the former City construction official; further testified that he believed the Applicant met the hardship criteria because it would be a practical impossibility to remove and relocate the utilities from the basement which would likely cost more than the entire renovation itself and that the Applicant followed all of the proper permitting requirements and did not do anything wrong in the process.

Ms. Iannacone testified that she believed the hardship variance was appropriate and did not trigger any of the disqualifying events for a floodplain variance as set forth in the City Code; noted that the grant of the variance will not affect the flood insurance discounts received by other residents but may impact the flood insurance premium for the Applicant; recommended City Council consider granting the hardship variance.

Ms. Reid-Cole testified confirming the variance application and that she understood the risks of the grant of the variance and the impact it may have on her insurance at the Property; confirmed the testimony provided by Mr. Harris and Mr. Iannacone was accurate and requested the floodplain variance due to the hardships.

PUBLIC COMMENT ON VARIANCE HEARING

None.

Consensus: The City Council determined that there was substantial credible evidence in the record to grant the floodplain variance application based upon the hardships set forth in the Application as well as the testimony provided at the hearing. Memorializing Resolution to be prepared for the next meeting.

ADJOURNMENT

Upon the motion of Councilman Roque, seconded by Councilman Smith, this meeting of October 17, 2023, was adjourned.

Cindy A. Crivaro, RMC
Municipal Clerk