



City of Burlington

COUNCIL MEETING AGENDA

October 7, 2025
7:00 pm

NOTICE OF THIS MEETING WAS ADVERTISED IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT.

FIRE EXITS: TURN LEFT UPON EXITING COUNCIL CHAMBERS AND THE ENTRANCE TO THE BUILDING.

Cindy A. Crivaro, RMC
Municipal Clerk

Please silence all electronics during this meeting. Thank you.

GOVERNING BODY ROLL CALL:

- | | |
|----------------------------------|---------------------------------------|
| _____ Councilman Dave Ballard | _____ Councilman Richard Spaulding |
| _____ Councilman George Chachis | _____ Councilwoman Suzanne Woodard |
| _____ Councilman Timothy Hutton | _____ President Dawn Bergner-Thompson |
| _____ Vice President Geneva Rijs | |

ALSO PRESENT:

- _____ Mayor Barry Conaway
- _____ Administrator Johanna Conyer
- _____ Municipal Attorney Stuart Platt, Esq. / Justin Strausser, Esq.
- _____ Financial Consultant Dean Ciminera / _____
- _____ Director of Public Works Bill Curry / _____
- _____ Police Chief Ryan Elbertson / _____

Others: _____

INVOCATION - Timothy Hutton, Pastor, Councilman

SALUTE TO FLAG

EXPLANATION OF ORDINANCES ON FIRST READING

Johanna Conyer, Administrator

EXPLANATION OF ORDINANCES ON SECOND READING

Johanna Conyer, Administrator

EXPLANATION OF RESOLUTIONS

Johanna Conyer, Administrator

PUBLIC COMMENTS

Each Citizen will be allotted up to five (5) minutes to speak, to allow everyone an opportunity to express their concerns.

MOTION TO OPEN PUBLIC COMMENTS: 1. _____ 2. _____

MOTION TO CLOSE PUBLIC COMMENTS: 1. _____ 2. _____

CONSENT AGENDA

All items listed with an asterisk (*) are routine and will be enacted by one motion. Should a Council Member wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence on the regular agenda.

_____ Moved that all Consent Agenda items (*) be approved Seconded by _____.

PETITIONS AND COMMUNICATIONS*

APPROVAL OF PAYMENT OF BILLS*

APPROVAL OF MINUTES*

ORDINANCE(S) - INTRODUCTION & FIRST READING

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 146 OF THE CITY CODE, ENTITLED "FEE SCHEDULE"

AN ORDINANCE OF THE CITY OF BURLINGTON AMENDING GENERAL REVISED ORDINANCE CHAPTER 54-28 SETTING FORTH TITLES AND SALARY RANGES FOR VARIOUS POSITIONS WITHIN THE CITY OF BURLINGTON FOR FISCAL YEAR ENDING 2025

ORDINANCE(S) - SECOND READING, FINAL DISPOSITION & PUBLIC HEARING

ORDINANCE NO. 11-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON ESTABLISHING REGULATIONS AND FEES FOR ELECTRIC VEHICLE (EV) CHARGING STATIONS LOCATED ON MUNICIPAL PROPERTY

RESOLUTIONS / CONSENT AGENDA RESOLUTIONS*

RESOLUTION NO. 221-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES PURSUANT TO EXEMPTION FOR A TOTALLY DISABLED VETERAN

RESOLUTION NO. 222-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON APPROVING AND AUTHORIZING AN AMENDMENT TO THE CITY'S PERSONNEL POLICY AND PROCEDURES MANUAL AND TO THE EMPLOYEE HANDBOOK TO INCLUDE A DONATED LEAVE POLICY

RESOLUTION NO. 223-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON APPOINTING MEMBERS OF THE SCREENING COMMITTEE FOR THE SELECTION OF POSITIONS WITHIN THE FIRE DEPARTMENT PURSUANT TO MUNICIPAL CODE SECTION 2-42

RESOLUTION NO. 224-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON CANCELLING OUTSTANDING CHECKS

RESOLUTION NO. 225-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON MEMORIALIZING THE FINDINGS OF COMMON COUNCIL RELATING TO THE REVOCATION OF LANDLORD REGISTRATION LICENSES OF KRIS KIRK AND THE DISPOSITION AS TO PROPERTIES LISTED

FLOODPLAIN VARIANCE HEARING – 439 St. Mary Street – Applicant: Masan Ceylan

PRESENTATION: Police Department Statistics – Police Chief Ryan Elberston

COUNCIL COMMENTS

ADJOURNMENT 1. _____ 2. _____

RESOLUTION NO. 218-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON PERTAINING TO PUBLIC PORTIONS OF CITY COMMON COUNCIL MEETINGS

WHEREAS, the City Common Council of the City of Burlington highly values the input of the citizens in making important decisions which affect the residents of our community; and

WHEREAS, the City Common Council of the City of Burlington believes in the rights of citizens to observe City Common Council Meetings; and

WHEREAS, the City Common Council of the City of Burlington wishes to ensure that all of its citizens have the opportunity to attend City Common Council Meetings and offer comment; and

WHEREAS, the City Common Council of the City of Burlington recognizes that freedom of speech is protected by the First Amendment and is the hallmark of our democracy; and


WHEREAS, pursuant to the New Jersey Open Public Meetings Act (N.J.S.A. 10:4-12(a)) City Common Council is required to set aside a portion of each public meeting for public comment on issues which may be of concern to the public, the length of which portion to be determined by City Common Council; and

WHEREAS, N.J.S.A. 40:49-2(b) governing the procedure for passage of municipal Ordinances requires that all persons interested shall be given an opportunity to be heard concerning the Ordinance and the opportunity to be heard shall include the right to ask pertinent questions concerning the Ordinance by any resident of the municipality or any other person affected by the Ordinance; and


RESOLUTION NO. 218-2025

WHEREAS, Chapter 2, Article 1 of the Code of the City of Burlington authorizes City Common Council to determine the order of business, conduct of meetings, procedures, decorum, and any other matters pertaining to the functions of City Common Council by way of Resolution or Ordinance.

NOW THEREFORE BE IT RESOLVED, that the Common Council of the City of Burlington hereby enacts guidelines for making public comments as represented in Exhibit "A".


 Dawn Bergner-Thompson, President
 Common Council

Attest:


 Cindy A. Crivaro, RMC
 Municipal Clerk

September 16, 2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL						
	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
BALLARD			✓			
CHACHIS		✓	✓			
HUTTON			✓			
RJS						✓
SPAULDING			✓			
WOODARD	✓		✓			
BERGNER-THOMPSON			✓			

EXHIBIT "A"

THE RULES OF CONDUCT AND DECORUM FOR CITY COMMON COUNCIL MEETINGS

The Rules of Conduct and Decorum for public participation during Burlington City Common Council meetings for addressing City Common Council during public hearings on ordinances or resolutions which require public hearings or during the public portion of the City Common Council meetings are as follows:

1. All members attending City Common Council Meetings must treat each other, the Mayor, City Common Council and City employees with respect.
2. Shouting out from the audience without being recognized to speak is strictly prohibited.
3. No person shall, at any time, engage in any personally offensive or abusive remarks to the Mayor, City Common Council, City employees, or any other members of the public.
4. No person shall engage in any express or implied speech that involves any other person's race, color, religion, gender, disability, sexual orientation, gender identity or expression, national origin, or ethnicity.
5. The President of City Common Council or Presiding Officer may restrict, limit, or prohibit any speech, remarks or questions that are repetitive or not germane to any matter not within the jurisdiction of City Common Council.
6. Persons making public comment may not yield their time to another speaker and each individual is limited to speaking once during a particular public comment period for a period of time not to exceed five (5) minutes.
7. The Chief of Police or such other member of the Police Department as he/she may designate, shall be designated as the Sergeant-at-Arms of the City Common Council meetings. The

Sergeant-at-Arms shall carry out all orders and instructions given by the Presiding Officer of the City Common Council meeting for the purpose of maintaining order and decorum at the City Common Council meetings and enforcing these Rules.

8. The City Solicitor shall be the Parliamentarian.

9. City Common Council meetings shall be conducted in accordance with these Rules and Roberts Rules of Order for items not covered in these regulations.

10. Members of the public who make comments or ask questions that are germane to an ordinance or resolution that is under consideration or during the general public portion of the City Common Council meeting for matters which are within the jurisdiction of the City Common Council shall be allowed to do so in an uninterrupted manner unless the member is not adhering to these Rules of Conduct and Decorum.

11. The Mayor, Members of City Common Council, and City employees reserve the right to answer questions and respond to comments.

12. All questions and comments shall be through the Council President or Presiding Officer unless waived.

ORDINANCE NO. ____-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 146 OF THE CITY CODE, ENTITLED “FEE SCHEDULE”

WHEREAS, the City of Burlington (the “City”) is a Faulkner Act municipality with a Mayor-Council form of government pursuant to N.J.S.A. 40:69A-31, *et seq.*, with its organization, positions, powers and duties outlined within the Code of the City of Burlington as set forth pursuant to the Faulkner Act; and

WHEREAS, Chapter 146, Section 11 sets forth construction code fees within the City; and

WHEREAS, the City of Burlington wishes to amend Chapter 146, Section 11 to clarify the applicable fees; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Common Council is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the City by law.

NOW, THEREFORE BE IT ORDAINED by the Common Council for the City of Burlington, in the County of Burlington, State of New Jersey, that the Code of the City of Burlington is hereby amended, revised and/or supplemented as follows:

SECTION 1: Chapter 146, Section 11 of the Code of the City of Burlington entitled “Chapter 125, Construction Codes, Uniform” is hereby amended, supplemented, and revised as follows:

§ 146-11 Chapter 125, Construction Codes, Uniform.

Fees to be charged pursuant to Chapter 125, Construction Codes, Uniform, shall be as follows:

- A. The fee for plan review shall be 25% of the amount to be charged for the construction permit and shall be paid before the plans are reviewed. The amount paid for this fee shall be credited toward the amount of the fee to be charged for the construction permit. In the case of a discontinuance of a project, the plan review fees are not refundable. The deduction for plan review shall be 20% for projects that are reviewed by the Department of Community Affairs.
 - 1. The fee for building construction trailer shall be a flat fee of \$100.
- B. The fee for construction permit shall be the fees listed in Subsections E(1) through (10) hereof and shall be paid prior to the issuance of the permit.
- C. The fee for a tent smaller than 900 square feet shall be \$70. The fee for a tent in excess of 900 square feet, or more than 30 feet in any dimension, shall be \$100.
- D. The fee for roofing and siding work on a residential property shall be \$70.

E. The minimum fee for a basic construction permit covering any building, plumbing, electrical or fire protection work shall be \$77.

1. New structure fees. The fee for new structures, including additions, for all use groups, shall be \$0.0250 per cubic foot of building volume.

2. Plumbing/mechanical fees.

a. The fees for fixtures and stacks, including, but not limited to, sinks, urinals, water closets, bathtubs, shower stalls, laundry tubs, floor drains, water fountains, dishwashers, commercial dishwashers, clothes washers, hot-water heaters, vents, hose bibs, or similar devices shall be \$25 per item.

b. The fees for grease traps, oil separators, water-cooled air-conditioning units, refrigeration units, utility service connections, backflow preventers, steam boilers and furnaces, hot water boilers, active solar systems, sewer pumps, interceptors, fuel oil piping, lawn sprinklers, whirlpool spas shall be \$117 per item.

c. The fee for a replacement heating device shall be \$70 for the first device and \$25 for each additional device.

d. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the inspected mechanical equipment. A fire inspection shall be required for hot-water boilers. In the R-3 and R-5 Use Groups the Plumbing Subcode Inspector shall be the Mechanical Inspector for one- and two-family dwellings.

3. Electrical fees.

a. The fees for fixtures and devices having up to 1 HP or 1 KW shall be \$75 for one through 50 items.

b. For each additional 25 fixtures or devices of up to one HP or one KW, the fee shall be \$25.

c. For each motor or electrical device greater than 1 HP and less than or equal to 10 HP and for transformers and generators greater than 1 KW and less than or equal to 10 KW, the fee shall be \$30.

d. For each motor or electrical device greater than 10 HP and less than or equal to 50 HP, for each service panel, service entrance, or subpanel less than or equal to 200 amps, for each transformer and generator greater than 10 KW and less than or equal to 45 KW, and for each utility load management device the fee shall be \$75.

1. The fee charged for electrical work for each permanently installed residential swimming pool as defined in the building subcode, spa, hot tub or fountain shall be \$70, which shall include any required bonding and associated equipment such as filter pumps, motors, disconnecting means, switches, required receptacles, heaters and similar items, other than panelboards and underwater lighting fixtures. The fee for public swimming pools shall be based upon the number of electrical fixtures and the rating of electrical devices involved in accordance with the fees above. Non-residential: \$85.
2. The fee charged for the installation of single and multiple station smoke or heat detectors and fire, burglar, and security alarm systems in any one- or two-family dwelling shall be a flat fee of \$70 per dwelling unit. For fire, burglar and security alarm systems and detectors in all other buildings the fee shall be based upon the fees above. Commercial \$125.
- e. For each motor or electrical device greater than 50 HP and less than or equal to 100 HP, for each service panel, service entrance, or subpanel greater than 200 amps and less than or equal to 1,000 amps and for each transformer or generator greater than 112.5 KW and less than or equal to 112.5 KW, the fee shall be \$100.
- f. For each motor electrical device greater than 100 HP, for each service panel, service entrance or subpanel greater than 1,000 amps and for each transformer or generator greater than 112.5 KW, the fee shall be \$485.
- g. Annual pool bonding permit fee shall be \$70.
4. Fire protection fees. Fire protection and other hazardous equipment: sprinklers, standpipes, smoke and heat detectors, preengineered suppression systems, gas and other appliances not connected to the plumbing system, kitchen exhaust systems, incinerators, and laboratories.
 - a. The fee shall be as follows:
 1. 20 or fewer heads: \$70;
 2. 100 or fewer heads: \$130;
 3. 200 or fewer heads: \$250;
 4. 400 or fewer heads: \$625;
 5. 1,000 or fewer heads: \$822;
 6. For 1,000 heads or more: \$1,050.

- b. The fee for 1 to 12 detectors shall be \$70; for each additional 24 detectors, the fee shall be \$15.
 - c. The fee for each standpipe shall be \$260.
 - d. The fee for each independent pre-engineered system shall be \$120.
 - e. The fee for each gas or oil-fired appliance that is not connected to the plumbing system shall be \$70.
 - f. The fee for each kitchen exhaust system shall be \$55.
 - g. The fee for each incinerator shall be \$400.
 - h. The fee for each crematorium shall be \$400.
5. Elevator registration. All elevator registrations and inspections will be conducted by the State of New Jersey.
6. (Reserved).
7. Demolition fees.
 - a. Class 1: \$400.
 - b. Class 2: \$275.
 - c. Class 3: \$150.
8. Signage. The fee for a permit to construct a sign shall be in the amount of \$2 per square foot with surface area of the sign computed on one side only for double-faced signs.
9. Renovations, alterations, repairs, and minor work fees.
 - a. Fees for renovations, alterations, and repairs or site construction associated with premanufactured construction and the external utility connection for premanufactured construction shall be based upon the estimated cost of work. The fee shall be in the amount of \$35 per \$1,000. For the purpose of determining estimated cost, the applicant shall submit to the department such cost data as may be available produced by the architect or engineer of record, or by a recognized estimated firm, or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The department shall make the final decision regarding estimated cost.
 - b. Fees for additions shall be computed on the same basis as for new construction for the added portion.

- c. Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with the items above.

10. Certificate of occupancy fee.

- a. The fee for a certificate of occupancy shall be in the amount of 10% of the new construction permit fee that would be charged by the department pursuant to these regulations. The minimum fee shall be \$75, except for one- or two-family structures of less than 5,000 square feet in area and less than 30 feet in height, for which the minimum fee shall be \$55.
- b. The fee for a certificate of occupancy granted pursuant to a change in use group shall be \$175.
- c. The fee for a continued certificate of occupancy shall be \$125.
- d. There shall be no fee for a certificate of compliance or certificate of approval.
- e. The fee for an application for a variation in accordance with N.J.A.C. 5:23-2.10 shall be \$250 for Class I structures and \$75 for Class II structures. The fee for results of an application for a variation shall be \$100 for Class I structures and \$50 for Class II and Class III structures.
- f. The fee for a temporary certificate of occupancy shall be \$50 per thirty-day extension.

11. Training, certification and technical support programs.

- a. In order to fund the training, certification, and technical support programs required by the Act, the Department of Licensing and Inspection shall collect a surcharge fee to be based upon the volume of new construction within the City. The fee shall be accounted for and forwarded to the Bureau of Regulatory Affairs in the manner herein provided.
- b. Amount. The fee shall be in the amount of \$0.00371 per cubic foot volume of new buildings and additions. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The fee for all other construction shall be \$1.90 per \$1,000 of value of construction. The minimum permit surcharge fee shall be \$1.

12. The fee for asbestos abatement shall be \$50 for the application and \$10 for the certificate of occupancy. The fee for lead abatement shall be \$140.

13. Lead abatement. The fee for lead abatement shall be \$140.

SECTION 2: Except as set forth in Section 1, the balance of the Code of the City of Burlington shall not be affected by this Ordinance.

SECTION 3: All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent they are inconsistent herewith.

SECTION 4: If the provisions of any section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph or subdivision, or clause of this Ordinance.

SECTION 5: This Ordinance shall take effect thirty (30) days after its passage by Council or twenty (20) days after approval by the Mayor, whichever comes first.

Passed Common Council,

D. Bergner-Thompson, President
Common Council

Approved,

Barry W. Conaway, Mayor

ATTEST:

Cinda L. Crivaro, RMC
Municipal Clerk

Introduction: 10/07/25
Publication: 00/00/25
2nd & Final: 00/00/25
Publication: 00/00/25
Effective: 00/00/25

ORDINANCE NO. ___ OF THE CITY OF BURLINGTON AMENDING GENERAL REVISED ORDINANCE CHAPTER 54-28 SETTING FORTH TITLES AND SALARY RANGES FOR VARIOUS POSITIONS WITHIN THE CITY OF BURLINGTON FOR FISCAL YEAR ENDING 2025

WHEREAS, the City of Burlington is desirous of amending the salary ordinance for various employees for the year 2025;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, County of Burlington, New Jersey, as follows:

SECTION I. Establishment of Salary Ranges:

Salary Ranges are hereby established for the positions indicated on Attachment A of this ordinance for FYE 2025.

SECTION II. Effective Date:

Amending Section II to read:

The Salary Amendments for these positions shall be effective January 1, 2025.

Passed Common Council

Dawn Bergner-Thompson, President
Common Council

Approved,

Barry W. Conaway, Mayor

ATTEST

Cindy A. Crivaro, RMC
Municipal Clerk

Introduction: 10/07/25
Publication: 00/00/25
2nd & Final: 00/00/25
Publication: 00/00/25
Effective: 00/00/25

2025 Salary & Wage Ordinance

7-Oct-25

2025 Salary P		Min	Max.	Base	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Account Clerk	00001	\$ 38,239	\$ 59,157	\$ 38,239	\$ 43,018	\$ 47,798	\$ 49,277	\$ 50,801	\$ 52,372	\$ 53,991	\$ 55,661	\$ 57,383	\$ 59,157
Animal Control Officer-Traffic Maintenance Worker	07650	\$ 48,073	\$ 74,373	\$ 48,073	\$ 54,083	\$ 60,092	\$ 61,950	\$ 63,866	\$ 65,841	\$ 67,878	\$ 69,977	\$ 72,141	\$ 74,373
Assistant Director of Neighborhood Preservation Program	07373	\$ 74,044	\$ 91,647	\$ 74,044	\$ 81,135	\$ 88,230	\$ 86,230	\$ 83,644	\$ 86,230	\$ 88,898	\$ 91,647		
Assistant Municipal Tax Collector	00627	\$ 96,536	\$ 102,599	\$ 96,536	\$ 99,522	\$ 102,599	\$ 105,772	\$ 109,043	\$ 105,772	\$ 109,043	\$ -	\$ -	\$ -
Assistant Sewer Treatment Plant Operator	05523	\$ 44,444	\$ 68,757	\$ 44,444	\$ 49,555	\$ 55,555	\$ 57,273	\$ 59,044	\$ 60,870	\$ 62,753	\$ 64,694	\$ 66,695	\$ 68,757
Assistant Violations Clerk	00806	\$ 35,133	\$ 54,355	\$ 35,133	\$ 39,522	\$ 43,918	\$ 45,276	\$ 46,676	\$ 48,120	\$ 49,608	\$ 51,142	\$ 52,724	\$ 54,355
Assistant Water Treatment Plant Operator	05479	\$ 44,444	\$ 60,000	\$ 44,444	\$ 49,555	\$ 55,555	\$ 57,273	\$ 59,044	\$ 60,870	\$ 62,753	\$ 64,694	\$ 66,695	\$ 68,757
Building Inspector	00924	\$ 58,353	\$ 90,216	\$ 58,353	\$ 64,363	\$ 70,373	\$ 72,942	\$ 75,198	\$ 79,921	\$ 82,394	\$ 84,940	\$ 87,567	\$ 90,216
Building Maintenance Worker	00929	\$ 43,762	\$ 67,702	\$ 43,762	\$ 49,232	\$ 54,702	\$ 56,394	\$ 58,138	\$ 59,936	\$ 61,790	\$ 63,701	\$ 65,671	\$ 67,702
Building SubCode Official	05048	\$ 80,441	\$ 99,557	\$ 80,441	\$ 82,928	\$ 85,497	\$ 88,137	\$ 90,863	\$ 93,673	\$ 96,571	\$ 99,557		
Business Administrator	00970	\$ 116,733	\$ 159,181	\$ 116,733	\$ 122,021	\$ 127,310	\$ 133,328	\$ 139,369	\$ 145,683	\$ 152,282	\$ 159,181		
Carpenter	00970	\$ 47,285	\$ 73,153	\$ 47,285	\$ 53,195	\$ 59,106	\$ 60,934	\$ 62,819	\$ 64,761	\$ 66,764	\$ 68,829	\$ 70,958	\$ 73,153
Chief Code Enforcement Officer	07381	\$ 69,832	\$ 86,429	\$ 69,832	\$ 74,228	\$ 78,624	\$ 76,515	\$ 78,883	\$ 81,321	\$ 83,835	\$ 86,429		
Chief Financial Officer	01213	\$ 109,170	\$ 135,114	\$ 109,170	\$ 112,546	\$ 116,038	\$ 119,615	\$ 123,315	\$ 127,129	\$ 131,061	\$ 135,114		
Chief Sewage Plant Operator	01213	\$ 71,558	\$ 88,564	\$ 71,558	\$ 73,771	\$ 76,034	\$ 78,405	\$ 80,830	\$ 83,330	\$ 85,907	\$ 88,564		
Chief Water Treatment Plant Operator	01220	\$ 71,558	\$ 88,564	\$ 71,558	\$ 73,771	\$ 76,034	\$ 78,405	\$ 80,830	\$ 83,330	\$ 85,907	\$ 88,564		
Clerk 1	01245	\$ 32,030	\$ 49,553	\$ 32,030	\$ 36,034	\$ 40,038	\$ 43,869	\$ 47,726	\$ 51,613	\$ 55,526	\$ 59,465	\$ 63,428	\$ 67,416
Clerk 2	03247	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 58,000	\$ 61,134	\$ 64,330	\$ 67,588	\$ 70,897	\$ 74,266	\$ 77,696
Clerk 3	02773	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 58,000	\$ 61,134	\$ 64,330	\$ 67,588	\$ 70,897	\$ 74,266	\$ 77,696
Clerk Stenographer 1	01260	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 58,000	\$ 61,134	\$ 64,330	\$ 67,588	\$ 70,897	\$ 74,266	\$ 77,696
Clerk Stenographer 2	03253	\$ 48,735	\$ 75,398	\$ 48,735	\$ 54,828	\$ 60,941	\$ 62,804	\$ 64,746	\$ 66,749	\$ 68,814	\$ 70,942	\$ 73,135	\$ 75,398
Code Enforcement Officer	01285	\$ 44,443	\$ 68,757	\$ 44,443	\$ 50,000	\$ 55,555	\$ 57,273	\$ 59,045	\$ 60,871	\$ 62,753	\$ 64,694	\$ 66,695	\$ 68,757
Code Enforcement Officer/Housing Inspector	05896	\$ 44,637	\$ 69,056	\$ 44,637	\$ 50,216	\$ 55,796	\$ 57,522	\$ 59,301	\$ 61,135	\$ 63,025	\$ 64,975	\$ 66,984	\$ 69,056
Code Enforcement Officer-Fire Prevention Specialist	05694	\$ 44,637	\$ 69,056	\$ 44,637	\$ 50,216	\$ 55,796	\$ 57,522	\$ 59,301	\$ 61,135	\$ 63,025	\$ 64,975	\$ 66,984	\$ 69,056
Code Enforcement Trainee	01319	\$ 34,445	\$ 53,289	\$ 34,445	\$ 38,751	\$ 43,057	\$ 44,388	\$ 45,761	\$ 47,176	\$ 48,635	\$ 50,140	\$ 51,690	\$ 53,289
Community Service Worker	01319	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,887	\$ 67,926
Confidential Assistant	01285	\$ 65,130	\$ 80,101	\$ 65,130	\$ 67,083	\$ 69,096	\$ 71,168	\$ 73,299	\$ 75,504	\$ 77,767	\$ 80,101		
Confidential Secretary	01285	\$ 76,134	\$ 93,636	\$ 76,134	\$ 80,771	\$ 85,408	\$ 83,195	\$ 86,999	\$ 90,909	\$ 94,829	\$ 98,749	\$ 102,669	\$ 106,589
Confidential/Administrative Secretary (City Clerk)	01336	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,888	\$ 67,926
Construction Official	05045	\$ 91,645	\$ 112,710	\$ 91,645	\$ 94,394	\$ 97,225	\$ 100,143	\$ 103,147	\$ 106,241	\$ 109,428	\$ 112,710		
Coordinator of Scheduling	04911	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,888	\$ 67,926
Recreation Activities	04911	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,888	\$ 67,926

DRAFT

Position Title	Title Code	Cls	Min	Max.	Base	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Records Support Technician 1		nsw	\$ 38,239	\$ 59,157	\$ 38,239	\$ 43,018	\$ 47,798	\$ 49,277	\$ 50,801	\$ 52,372	\$ 53,991	\$ 55,661	\$ 57,383	\$ 59,157
Records Support Technician 2	56563	nsw	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,888	\$ 67,926
Records Support Technician 3	56564	nsw	\$ 48,735	\$ 73,758	\$ 48,735	\$ 54,828	\$ 60,921	\$ 62,804	\$ 64,746	\$ 66,749	\$ 68,814	\$ 70,942	\$ 73,135	\$ 75,398
Recreation Leader (Full-Time)		nsw	\$ 38,239	\$ 59,157	\$ 38,239	\$ 40,563	\$ 42,887	\$ 45,212	\$ 47,537	\$ 49,860	\$ 52,185	\$ 54,509	\$ 56,834	\$ 59,157
Recreation Maintenance Worker	03015@	nsw	\$ 44,444	\$ 68,757	\$ 44,444	\$ 49,999	\$ 55,555	\$ 57,273	\$ 59,044	\$ 60,870	\$ 62,753	\$ 64,694	\$ 66,695	\$ 68,757
Road Repairer 1	03090	nsw	\$ 46,991	\$ 72,612	\$ 46,991	\$ 49,838	\$ 52,685	\$ 55,532	\$ 58,379	\$ 61,224	\$ 64,071	\$ 66,918	\$ 69,765	\$ 72,612
Road Repairer 2	03567/0665	nsw	\$ 47,676	\$ 73,758	\$ 47,676	\$ 53,636	\$ 59,595	\$ 61,438	\$ 63,339	\$ 65,298	\$ 67,317	\$ 69,399	\$ 71,545	\$ 73,758
Road Repairer 3		nsw	\$ 51,564	\$ 79,773	\$ 51,564	\$ 58,009	\$ 64,455	\$ 66,448	\$ 68,503	\$ 70,622	\$ 72,806	\$ 75,058	\$ 77,379	\$ 79,773
Road Repairer Superintendent	03091	sw	\$ 69,833	\$ 86,429	\$ 69,833	\$ 71,993	\$ 74,219	\$ 76,515	\$ 78,881	\$ 81,321	\$ 83,836	\$ 86,429		
Sanitation Driver	03108	nsw	\$ 46,305	\$ 71,636	\$ 46,305	\$ 52,093	\$ 57,881	\$ 59,671	\$ 61,517	\$ 63,419	\$ 65,380	\$ 67,403	\$ 69,487	\$ 71,636
Secretary, Boards and Commissions		nu	\$ 66,156	\$ 86,926	\$ 66,156	\$ 70,996	\$ 75,456	\$ 77,789	\$ 80,195	\$ 82,675				
Senior Account Clerk		nsw	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,888	\$ 67,926
Senior Building Maintenance Worker	03227	nsw	\$ 50,119	\$ 77,537	\$ 50,119	\$ 56,38	\$ 62,648	\$ 64,586	\$ 66,583	\$ 68,643	\$ 70,766	\$ 72,954	\$ 75,211	\$ 77,537
Senior Maintenance Repairer	03425	nsw	\$ 50,434	\$ 78,042	\$ 50,434	\$ 56,773	\$ 63,042	\$ 64,992	\$ 67,002	\$ 69,074	\$ 71,210	\$ 73,413	\$ 75,683	\$ 78,024
Senior Park Maintenance Worker	03490	nsw	\$ 46,188	\$ 71,456	\$ 46,188	\$ 51,528	\$ 57,736	\$ 59,521	\$ 61,362	\$ 63,260	\$ 65,216	\$ 67,233	\$ 69,313	\$ 71,456
Senior Police Records Clerk	03521	nsw	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,888	\$ 67,926
Senior Recreation Maintenance Worker	03558	nsw	\$ 45,802	\$ 70,857	\$ 45,802	\$ 51,528	\$ 57,736	\$ 59,022	\$ 60,848	\$ 62,729	\$ 64,670	\$ 66,670	\$ 68,732	\$ 70,857
Senior Tax Clerk	03608	nsw	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,888	\$ 67,926
Senior Water Plant Operator		nsw	\$ 51,564	\$ 79,773	\$ 51,564	\$ 58,009	\$ 64,455	\$ 66,448	\$ 68,503	\$ 70,622	\$ 72,806	\$ 75,058	\$ 77,379	\$ 79,773
Sewage Plant Superintendent	03678	sw	\$ 92,263	\$ 114,189	\$ 92,263	\$ 98,071	\$ 104,218	\$ 107,441	\$ 110,764	\$ 114,189				
Sewer Plant Repairer	03677	nsw	\$ 46,936	\$ 72,613	\$ 46,936	\$ 52,803	\$ 58,881	\$ 60,484	\$ 62,355	\$ 64,284	\$ 66,272	\$ 68,321	\$ 70,434	\$ 72,613
Sewer Repairer 1	03686	nsw	\$ 45,802	\$ 70,857	\$ 45,802	\$ 51,528	\$ 57,736	\$ 59,022	\$ 60,848	\$ 62,729	\$ 64,670	\$ 66,670	\$ 68,732	\$ 70,857
Sewer Repairer 2	03585	nsw	\$ 47,449	\$ 73,406	\$ 47,449	\$ 53,380	\$ 59,470	\$ 61,610	\$ 63,807	\$ 64,987	\$ 66,997	\$ 69,069	\$ 71,204	\$ 73,406
Sewer Repairer Supervisor	06702	sw	\$ 69,833	\$ 86,429	\$ 69,833	\$ 71,992	\$ 74,319	\$ 76,718	\$ 79,182	\$ 81,711	\$ 83,835	\$ 86,429		
Sewer Treatment Plant Operator	03672	nsw	\$ 48,116	\$ 74,438	\$ 48,116	\$ 54,130	\$ 60,145	\$ 62,505	\$ 64,920	\$ 67,390	\$ 69,938	\$ 72,039	\$ 74,438	
Superintendent of Recreation	03834	sw	\$ 88,105	\$ 109,044	\$ 88,105	\$ 90,831	\$ 93,639	\$ 96,521	\$ 99,521	\$ 102,599	\$ 105,773	\$ 109,044		
Supervising Mechanic	06724	sw	\$ 69,832	\$ 86,429	\$ 69,832	\$ 71,993	\$ 74,277	\$ 76,529	\$ 78,883	\$ 81,321	\$ 83,835	\$ 86,429		
Supervisor - Public Works	06650	sw	\$ 74,049	\$ 91,647	\$ 74,049	\$ 76,339	\$ 78,744	\$ 81,134	\$ 83,644	\$ 86,231	\$ 88,897	\$ 91,647		
Tax Assessor		nu	\$ 66,799	\$ 82,675	\$ 66,799	\$ 68,866	\$ 70,956	\$ 73,192	\$ 75,456	\$ 77,789	\$ 80,195	\$ 82,675		
Tax Clerk/Clerk 1 (With Tax Collector Certification) (04122@) (Title Change)	04122 @	nsw	\$ 43,906	\$ 67,926	\$ 43,906	\$ 49,395	\$ 54,883	\$ 56,580	\$ 58,330	\$ 60,134	\$ 61,994	\$ 63,911	\$ 65,888	\$ 67,926
Tax Collector	04124	sw	\$ 88,105	\$ 109,044	\$ 88,105	\$ 90,830	\$ 93,639	\$ 96,536	\$ 99,521	\$ 102,599	\$ 105,772	\$ 109,044		
Technical Assistant - Construction Code Official	05193	nsw	\$ 49,692	\$ 76,876	\$ 49,692	\$ 55,903	\$ 62,115	\$ 64,036	\$ 66,000	\$ 68,058	\$ 70,163	\$ 72,333	\$ 74,570	\$ 76,876
Tree Trimmer	04220	nsw	\$ 44,444	\$ 68,757	\$ 44,444	\$ 49,999	\$ 55,555	\$ 57,273	\$ 59,044	\$ 60,870	\$ 62,753	\$ 64,694	\$ 66,695	\$ 68,757
Truck Driver	04222	nsw	\$ 46,305	\$ 71,636	\$ 46,305	\$ 52,093	\$ 57,881	\$ 59,671	\$ 61,517	\$ 63,419	\$ 65,380	\$ 67,403	\$ 69,487	\$ 71,636
Violations Clerk	04244	nsw	\$ 35,133	\$ 54,355	\$ 35,133	\$ 39,526	\$ 43,918	\$ 45,276	\$ 46,676	\$ 48,120	\$ 49,608	\$ 51,142	\$ 52,724	\$ 54,355
Water Repairer 1		nsw	\$ 45,802	\$ 70,857	\$ 45,802	\$ 51,528	\$ 57,253	\$ 59,022	\$ 60,848	\$ 62,729	\$ 64,670	\$ 66,670	\$ 68,732	\$ 70,857
Water Superintendent	04294	sw	\$ 92,263	\$ 114,189	\$ 92,263	\$ 95,117	\$ 98,058	\$ 101,091	\$ 104,218	\$ 107,441	\$ 110,764	\$ 114,189		
Water Treatment Plant Operator	04296	nsw	\$ 48,116	\$ 74,438	\$ 48,116	\$ 54,130	\$ 60,145	\$ 62,005	\$ 63,923	\$ 65,900	\$ 67,938	\$ 70,039	\$ 72,205	\$ 74,438

DRAFT

Position Title	Title Code	Cls	Min	Max.	Base	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
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Part time/additional Positions

Position Title	Title Code	Cls	Min	Max.	Base	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Director of Public Safety	dir		\$ 4,500	\$ 4,500	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000	\$ 4,500				
Director of Public Works	dir		\$ 3,500	\$ 3,500	\$ 500	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000				
Director of Administration	dir		\$ 3,000	\$ 3,000	\$ 500	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000				
Director of Finance	dir		\$ 3,000	\$ 3,000	\$ 500	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000				
Director of Housing and Community Development	dir		\$ 3,000	\$ 3,000	\$ 500	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000				
Director of Public Affairs	dir		\$ 3,000	\$ 3,000	\$ 500	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000				
Tax Assessor	spt		\$ 21,000	\$ 21,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 40,000				
Secretary, Boards and Commissions	spt		\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000				
Construction Code Official (P/T)	spt		\$ -	\$ 11,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,609				
Fire Subcode Inspector should say FIRE SUBCODE OFFICIAL	spt		\$ 2,000	\$ 4,800	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,800				
P/T Fire Official	spt		\$ 25,000	\$ 60,000	\$ 25,000	\$ 2,000	\$ 2,500	\$ 3,000	\$ 3,500	\$ 60,000				
Zoning Officer	spt		\$ 1,500	\$ 4,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000	\$ 3,500	\$ 4,000				
Payroll Coordinator	spt		\$ 3,000	\$ 5,500	\$ 3,000	\$ 3,500	\$ 4,000	\$ 4,500	\$ 5,000	\$ 5,500				
Event Assistant	spt		\$ 2,000	\$ 5,000	\$ 2,000	\$ 2,500	\$ 3,000	\$ 3,500	\$ 4,000	\$ 4,500	\$ 5,000			
RCA Administrator	spt		\$ -	\$ 4,800	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000	\$ 4,800				
Election Official	spt		\$ 1,000	\$ 4,000	\$ 1,000	\$ 1,500	\$ 2,000	\$ 2,500	\$ 3,000	\$ 4,000				
Municipal Emergency Management Coordinator	spt		\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000				
Senior Deputy Emergency Management Coordinator	spt		\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500				
Deputy Emergency Management Coordinator	spt		\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000				
Temporary Registrar/Deputy Registrar of Vital Statistics	spt		\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000				
Registrar of Vital Statistics	spt		\$ 2,000	\$ 5,000	\$ 2,000	\$ 2,500	\$ 3,000	\$ 3,500	\$ 4,000	\$ 4,500	\$ 5,000			
Municipal Improvement Search Officer	spt		\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000				
Municipal Tax Search Officer	spt		\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000				
Newsletter Coordinator	spt		\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000				
Affirmative Action Officer	spt		\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500				
Safety Incentive Coordinator	spt		\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000				
Recycling Coordinator	spt		\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000				
Clean Communities Coordinator	spt		\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000				
Water Accessibility Coordinator	spt		\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000				
NJDEP Licensed Operator in Charge - Water Plant	spt		\$ 3,000	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 5,000				
Right to Know Inventory Control	spt		\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500				
Deputy Fire Marshal	spt		\$ -	\$ 350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350				
Water/Sewer License Stipend (for each license obtained)	spt		\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250				
Mayor	spt		\$ -	\$ 6,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,235				

Position Title	Title Code	Cls	Min	Max.	Base	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Mayor - Stipend for each marriage performed for resident		spt	\$ -	\$ 100						\$ 100				
Mayor - Stipend for each marriage performed for nonresident		spt	\$ -	\$ 200						\$ 200				
Council Member		spt	\$ -	\$ 5,196						\$ 5,196				
Fire Chief		spt	\$ -	\$ 4,000						\$ 4,000				
(1) Deputy Fire Chief		spt	\$ -	\$ 2,500						\$ 2,500				
(2) Battalion Chiefs		spt	\$ -	\$ 1,500						\$ 1,500				
(4) Fire Captains		spt	\$ -	\$ 1,200						\$ 1,200				
(7) Fire Lieutenants		spt	\$ -	\$ 600						\$ 600				
(3) Chief Engineers		spt	\$ -	\$ 400						\$ 400				

Position Title	Title Code	Cls	Hourly Rate Range		Base	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
			Min	Max.										
Building Sub-Code Official		spt	\$ 35.93	\$ 47.85						\$ 47.85				
Plumbing Sub-Code Official		spt	\$ 35.93	\$ 47.85						\$ 47.85				
Electrical Sub-Code Official		spt	\$ 35.93	\$ 47.85						\$ 47.85				
Fire Sub-Code Official		spt	\$ 35.93	\$ 47.85						\$ 47.85				
P/T Fire Inspector		spt	\$ 35.92	\$ 47.85						\$ 47.85				
Confidential Secretary or Assistant		spt	\$ 23.09	\$ 34.80	\$ 23.09					\$ 34.80				
Technical Assistant - Construction Code Official		spt	\$ 15.74	\$ 32.01	\$ 15.74					\$ 32.01				
Senior Clerk Typist/Keyboarding Clerk 2 (03256@) (Title Change)		spt	\$ 15.74	\$ 32.01	\$ 15.74					\$ 32.01				
Clerk		spt	\$ 15.74	\$ 36.09	\$ 15.74					\$ 36.09				
Special Law Enforcement Officer (Class 3)		spt	\$ 37.00	\$ 39.78	\$ 37.00					\$ 39.78				
Special Law Enforcement Officer (Class 2)		spt	\$ 20.40	\$ 30.60	\$ 20.40					\$ 30.60				
Special Law Enforcement Officer (Class 1)		spt	\$ 17.34	\$ 25.50	\$ 17.34					\$ 25.50				
Fire Prevention Specialist		spt	\$ 15.74	\$ 22.43	\$ 15.74					\$ 22.43				
Code Enforcement Officer	01285	spt	\$ 15.74	\$ 25.00	\$ 15.74					\$ 25.00				
Code Enforcement Officer - Trainee	07594	spt	\$ 15.74	\$ 20.00	\$ 15.74					\$ 20.00				
Housing Inspector or Zoning Officer		spt	\$ 15.74	\$ 25.00	\$ 15.74					\$ 25.00				
Housing Inspector - Trainee	02074	spt	\$ 15.74	\$ 20.01	\$ 15.74					\$ 20.01				
Museum Attendant	02539	spt	\$ 15.74	\$ 34.25	\$ 15.74					\$ 34.25				
Laborer part-time or temporary		spt	\$ 15.74	\$ 25.00	\$ 15.74					\$ 25.00				
Park Guard		spt	\$ 15.74	\$ 21.67	\$ 15.74					\$ 21.67				
Recreation Leader (Various)	02993	spt	\$ 15.74	\$ 30.90	\$ 15.74					\$ 30.90				
Program Assistant		spt	\$ 15.74	\$ 18.33	\$ 15.74					\$ 18.33				
Program Supervisor		spt	\$ 15.74	\$ 20.00	\$ 15.74					\$ 20.00				
Adult School Crossing Guard/School Traffic Guard(03125)		CG	\$ 18.19	\$ 25.11	\$ 18.19		\$ 19.37			\$ 25.11				

Position Title	Title Code	Cls	Min	Max.	Base	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
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Employee Groups

Directors

Non-union
CWA - SW

CWA - NSW

FOP

Crossing Guards

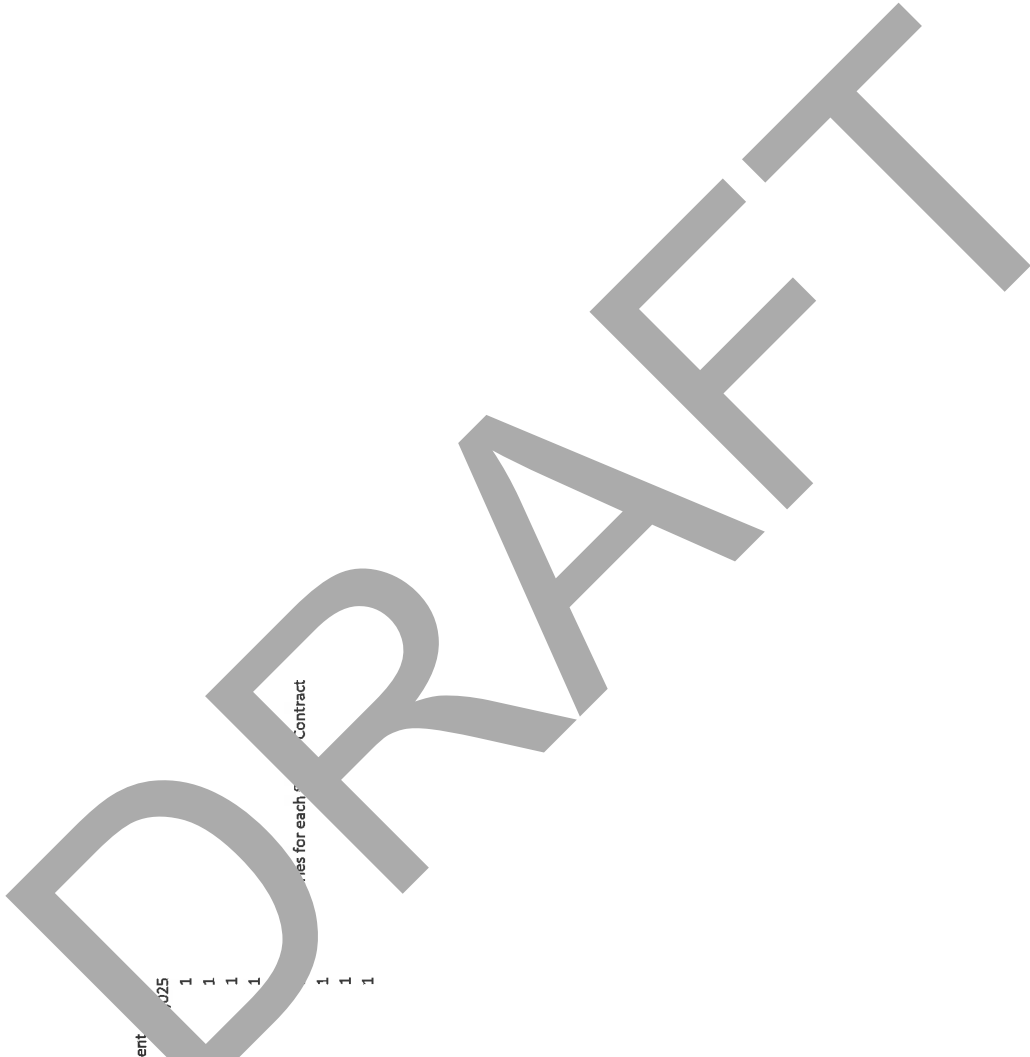
Seasonal/Part-Time/Hourly

Police Chief

Senior Officers

cls	Percent	\$	025											
dir	\$		1											
nu	\$		1											
sw	\$		1											
nsw	\$		1											
fop	\$													
cg	\$													
spt	\$		1											
pc	\$		1											
ps0	\$		1											

Contract



CITY OF BURLINGTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

**ORDINANCE NO. OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON
ESTABLISHING REGULATIONS AND FEES FOR ELECTRIC VEHICLE (EV)
CHARGING STATIONS LOCATED ON MUNICIPAL PROPERTY**

WHEREAS, the State of New Jersey, pursuant to P.L. 2021, c. 171, has adopted a model ordinance to guide municipalities in supporting electric vehicle (EV) infrastructure; and

WHEREAS, the City of Burlington seeks to encourage the use of electric vehicles and ensure equitable public access to EV charging stations installed on municipal property; and

WHEREAS, the City finds it in the public interest to establish regulations for the proper use, time limits, enforcement mechanisms, and applicable fees associated with public EV charging stations;

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Burlington, County of Burlington, State of New Jersey, as follows:

SECTION 1: Definitions

- **Electric Vehicle-** Any vehicle that is licensed and registered for an operation on public and private highways, roads, and streets; and operated either partially or exclusively using an electric motor powered by an externally charged on-board battery.
- **Electric Vehicle Supply Service Equipment or EVSE-** The equipment, including the cables, cords, conductors, connectors, couplers, enclosure, attachment plugs, power outlets, power electronics, transformers, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station."
- **Make-Ready Parking Space-** The prewiring of electrical infrastructure at a parking space, or a set of parking spaces, to facilitate easy and cost-efficient future installation of electric vehicle supply equipment or electric vehicle service equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make-ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate electric vehicle supply equipment or electric vehicle service equipment on a "plug and play" basis. "Make-ready" is synonymous with the term "charger ready," as used in P.L. 2019, c. 362 (C. 48:25-1 et al.)
- **EV Charging Station** – A public parking space that provides electric vehicle supply equipment for charging EVs.
- **Actively Charging** – An electric vehicle that is physically connected to an EV charging station and drawing current.
- **Idle Vehicle** – A vehicle that is plugged in but no longer drawing a charge.
- **Level 2 Charger-** Operates on a forty-to-100-AMP breakers on a 208- or 240-volt AC circuit

SECTION 2: Authorized Use

- EV charging stations shall be used **only** by electric vehicles that are **actively charging**.
- Non-electric vehicles or EVs not connected to the station shall not occupy EV charging spaces.

SECTION 3: Time Limits and Parking Enforcement

- The maximum parking time for a vehicle using a municipal EV charging station shall be **six (6) consecutive hours**.
- After six (6) hours, vehicles are subject to enforcement actions including but not limited to **issuance of a summons or towing** at the owner's expense.
- EV spaces are for temporary public charging only and shall not be used for overnight.
- No parking is permitted for EV spaces from 12:00am to 6:00am

SECTION 4: Fee Schedule

EV charging stations located on City of Burlington property shall impose the following fees:

A. Parking Fee

- First 3 hours: **No parking fee**
- Hours 4 through 6: **\$2.00 per hour**
- After 6 hours: **\$20.00 per hour**

Fees shall be paid via the mobile application or payment method designated at each EV charging location.

B. Charging Fee (energy used)

- \$0.50 per kilowatt-hour (kWh)

SECTION 5: Signage and Notification

Each EV charging station shall include clearly visible signage indicating:

- Applicable charging and parking fees
- Maximum parking time (6 hours)
- Enforcement and towing policy
- EV-only restriction
- Technical support contact information

SECTION 6: Administration

- The City may contract with a third-party provider for maintenance, billing, and operations of EV charging infrastructure.
- Fee adjustments may be made by **Council resolution** to reflect market conditions or provider pricing changes.

SECTION 7: Violations and Penalties

Vehicles in violation of this ordinance may be issued a citation in accordance with local traffic enforcement and/or towed per City towing regulations.

SECTION 8: Severability

If any provision of this ordinance shall be declared invalid or unenforceable, such provision shall be deemed severable from the remainder of the ordinance.

SECTION 9: Effective Date

This ordinance shall take effect after final passage and publication in accordance with applicable law.

Passed Common Council,

Dawn Bergner-Thompson, President
Common Council

Approved,

Barry W. Conaway, Mayor

ATTACHMENT:

Introduction:	09/16/25
Publication:	09/22/25
2nd & Final:	10/07/25
Publication:	00/00/25
Effective:	00/00/25

Cindy A. Crivaro, RMC
Municipal Clerk

RESOLUTION NO. 221-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES PURSUANT TO EXEMPTION FOR A TOTALLY DISABLED VETERAN

WHEREAS, the City of Burlington (the "City") is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, Martin A. Gooch ("claimant"), owner and resident of 118 Fernwood Avenue (Block 103, Lot 15) has applied for tax exemption as a Totally Disabled Veteran pursuant to N.J.S.A. 54:4-3.30, et seq.; and

WHEREAS, the claimant has supplied all requisite proofs in support of this claim; and

WHEREAS, the Tax Assessor and Business Administrator have reviewed the claim and related documentation and finds all to be in order and recommend approval of the exemption; and

WHEREAS, the effective date of the exemption is August 1, 2025, in conformance with the claimants' date of submission of claim; and

WHEREAS, claimant has been billed and/or paid taxes for the exempt period; and

WHEREAS, the Tax Collector seeks to balance the amount in recognition of the exemption; and

WHEREAS, the Tax Collector confirms and wishes to clear any resulting overpayment by returning funds to the appropriate entity.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington that the Tax Collector is authorized to cancel 2025 taxes in the amount of \$5,267.47 and refund any payments accordingly to the appropriate entity. Additionally, the Tax Collector is authorized to cancel the remaining amounts that would become due and owing by claimant, including preliminary 2026 taxes in the amount of \$4,782.96. A certified copy of this resolution shall be forwarded to the Tax Collector, Business Administrator, Tax Assessor and claimant.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

October 7, 2025

RESOLUTION NO. 221-2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL						
	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
BALLARD						
CHACHIS						
HUTTON						
RIJS						
SPAULDING						
WOODARD						
BERGNER-THOMPSON						

DRAFT

RESOLUTION NO. 222-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON APPROVING AND AUTHORIZING AN AMENDMENT TO THE CITY'S PERSONNEL POLICY AND PROCEDURES MANUAL AND TO THE EMPLOYEE HANDBOOK TO INCLUDE A DONATED LEAVE POLICY

WHEREAS, the City of Burlington (the "City") is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the policies are revised periodically to comply with State and Federal Laws and Regulations as well as to provide additional policies concerning City Operations; and

WHEREAS, City wishes to amend the City's Personnel Policy and Procedures Manual as well as the Employee Handbook to include a donated leave policy through which employees may donate time to other employees who have severe illnesses and have exhausted their accrued time.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington that the City Personnel Policies and Procedures Manual and Employee Handbook are hereby amended to include a donated leave policy as attached hereto.

BE IT FURTHER RESOLVED that a copy of the amended Personnel Policies and Procedures Manual and Employee Handbook shall be distributed to all City employees and officials.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy Alvarez, R.
Municipal Clerk

October 7, 2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL						
	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
BALLARD						
CHACHIS						
HUTTON						
RIJS						
SPAULDING						
WOODARD						
BERGNER-THOMPSON						

RESOLUTION NO. 223-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON APPOINTING MEMBERS OF THE SCREENING COMMITTEE FOR THE SELECTION OF POSITIONS WITHIN THE FIRE DEPARTMENT PURSUANT TO MUNICIPAL CODE SECTION 2-42

WHEREAS, the City of Burlington (the "City") is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the term of office for the current Chief, Deputy Chief, and two (2) Battalion Chiefs of the City of Burlington Fire Department expires on December 31, 2025; and

WHEREAS, pursuant to Section 2-42 of the City Code, Common Council will appoint a five-member Screening Committee; and

WHEREAS, the Screening Committee must consist of two (2) former chiefs of the City of Burlington Fire Department, one (1) Chief Officer from another Fire Department, one (1) civilian with management experience, and one (1) member of Common Council.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington that the following persons are hereby appointed to the Screening Committee for the selection of a new Chief, Deputy Chief, and two (2) Battalion Chiefs for the City of Burlington Fire Department for the year 2026:

- Thomas Rhyder III (Former Fire Chief)
- Howard Caruso Jr. (Former Fire Chief)
- Craig Leshner (Burlington Township Fire Chief)
- Chad Bozinger (Civilian)
- Richard Spang (Common Council member)

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

October 7, 2025

RESOLUTION NO. 223-2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL						
	MOTION	SECOND	YES	NO	STAIN	ABSENT
BALLARD						
CHACHIS						
HUTTON						
RIJS						
SPAULDING						
WOODARD						
BERGNER-THOMPSON						

DRAFT

RESOLUTION NO. 224-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON CANCELLING OUTSTANDING CHECKS

WHEREAS, upon review of the financial records of various bank accounts maintained by the City of Burlington Municipal Court Administrator, in the County of Burlington and in the State of New Jersey, it was determined that there are stale-dated outstanding checks; and

WHEREAS, it is in the best interest of the City of Burlington, that these amounts be cancelled, effective October 1, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Burlington hereby authorizes the Chief Financial Officer to cancel the following outstanding checks:

<u>CHECK #</u>	<u>AMOUNT</u>
<u>Court General Account</u>	
#2286	\$ 50.00
#2288	50.00
#2293	50.00
#2299	50.00
#2315	113.54
#2317	2.00
#2318	.44
	<u>\$ 413.00</u>
<u>Court Bail Account</u>	
#3705	\$ 50.00

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

October 7, 2025

RESOLUTION NO. 224-2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL						
	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
BALLARD						
CHACHIS						
HUTTON						
RJS						
SPAULDING						
WOODARD						
BERGNER-THOMPSON						

DRAFT

RESOLUTION NO. 225-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON MEMORIALIZING THE FINDINGS OF COMMON COUNCIL RELATING TO THE REVOCATION OF LANDLORD REGISTRATION LICENSES OF KRIS KIRK AND THE DISPOSITION AS TO PROPERTIES LISTED

WHEREAS, on or about July 3, 2025, the Business Administrator of the City of Burlington issued a Notice of Violation pursuant to City Code Chapter 195, Section 43 (“Code”) to the registered landlord, Kris Kirk (“Landlord”) for the properties located 21 E. Broad Street, 226, 228, 247, 350, 450, 452 High Street, 315 Stacy Street, and 316, 328 St. Mary Street (“Properties”), with the direction to the Landlord to correct or abate certain Code violations listed in the Notice of Violations by no later than July 14, 2025, as the violations cited constituted major life safety hazards; and

WHEREAS, pursuant to the Code, the Landlord was issued an Imminent Hazard Notice and Order to Take Corrective Action dated July 21, 2025 with regard to 226, 228, 247, 350, 450, 452 High Street and directed to vacate the premises by 2:00 PM on July 22, 2025. In addition, the Landlord was directed to correct Notices of Violations and vacate the premises by the City Fire Official for 226 High Street dated February 19, 2025, 228 High Street dated November 27, 2023, 450 High Street dated March 21, 2023, and 452 High Street dated March 21, 2025.. In addition, the Landlord was issued Notices of Unsafe Structures for 226 High Street dated February 19, 2025, 228 High Street dated August 22, 2023, 450 High Street dated March 21, 2023, and 328 St. Mary Street dated September 26, 2023 with orders to vacate the structures. In addition, the Landlord was issued a Notice of Imminent Hazard dated February 19, 2025 with orders to vacate 226, 228, 247, 350, 450, and 452 High Street by 2:00 PM on February 21, 2025. In addition, the Landlord was issued an Order to Pay Daily Penalty and Abate Violations dated February 19, 2025 for 226 High Street for a daily penalty of \$30,288.00 resulting in an overall penalty of \$30,288.00. In addition, the Landlord was issued a Notice and Order of Penalty dated April 16, 2025 for 247 High Street

and was ordered to pay penalty in the amount of \$2,000.00 per each violation for a total penalty of \$2,000.00. In addition, the Landlord was directed to submit a Property Management Action Plan (“PMAP”) by no later than July 24, 2025, the failure of which the matter would be referred to the City Council to revoke the Landlord Registration Licenses issued for the Properties and elsewhere in the City of Burlington; and

WHEREAS, based upon the failure to abate the violations above and the failure to submit a PMAP, the Clerk for the City of Burlington issued a Notice of Hearing for Suspension/Revocation and/or Violation of Landlord Registration License, as well as other properties within the City of Burlington dated August 12, 2025; and

WHEREAS, pursuant to the Code, the Clerk for the City of Burlington issued the Notice of Hearing dated August 12, 2025 and scheduled a hearing for the purpose of Council determining whether to take action on the subject Landlord Registration License, which hearing was scheduled and occurred on September 2, 2025 at 7:00 p.m. at City Hall; and

WHEREAS, at the hearing on this matter, the Landlord was not present; and

WHEREAS, at the hearing on this matter the City presented certain Exhibits which were identified and listed as follows:

- Notice to Kris Kirk from Business Administrator Johanna Conyer, dated July 9, 2025, and Memorandum to City Clerk Cindy Crivario, from Business Administrator Johanna Conyer, dated August 7, 2025, marked as Exhibit 1 at the time of the hearing;
- Request for Hearing to City Clerk Cindy Crivario from Business Administrator Johanna Conyer, dated August 7, 2025, marked as Exhibit 2 at the time of the hearing;
- Notice of Hearing and Suspension And/Or Revocation of Landlord Registration License to Kris Kirk from City Clerk Cindy Crivario, dated August 12, 2025, marked as Exhibit 3 at the time of the hearing;
- Incident Report dated August 13, 2025, marked as Exhibit 4 at the time of the hearing;
- Uniform Fire Code Violations for 226 High Street to Kris Kirk from Fire Official Corey

Towner, dated February 19, 2025, marked as Exhibit 5 at the time of the hearing;

- Uniform Fire Code Violations for 228 High Street to Tea Leaf Investments from Fire Official Ross Kowantsky, dated November 27, 2023, marked as Exhibit 6 at the time of the hearing;
- Uniform Fire Code Violations for 450 High Street to Kris Kirk from Fire Official Dennis Symons, dated March 21, 2025, marked as Exhibit 7 at the time of the hearing;
- Uniform Fire Code Violations for 452 High Street to Kris Kirk from Fire Official Dennis Symons, dated March 21, 2025, marked as Exhibit 8 at the time of the hearing;
- Imminent Hazard Notices and Orders to Take Corrective Actions for 226, 228, 247, 350, 450, and 452 High Street from Fire Official Corey Towner High dated July 21, 2025, marked as Exhibit 9 at the time of the hearing;
- Orders to Vacate to occupants of 226, 228, 247, 350, 450, and 452 High Street from Fire Official Corey Towner dated August 7, 2025, marked as Exhibit 10 at the time of the hearing;
- Uniform Construction Code Notices of Unlawful Structures for 226 High Street dated February 19, 2025, 228 High Street dated August 14, 2023, and 450 High Street dated March 21, 2023, and 328 St. Mary Street dated September 26, 2024, from Construction Code Official Jody Mazeall marked as Exhibit 11 at the time of the hearing;
- Uniform Construction Code Notices of Violation & Order to Terminate for 247 High Street dated April 10, 2025, and 228 High Street, dated March 21, 2025, marked as Exhibit 12 at the time of the hearing;
- Non-Compliance of Community Affairs Bureau of Housing Inspection Reports & Orders of the Commission for 226, 228, 350, and 452 High Street dated October 19, 2020, November 19, 2021, November 29, 2022, September 29, 2023, and April 10, 2025, marked as Exhibit 13 at the time of the hearing;

WHEREAS at the hearing on this matter, the City presented credible testimony from Johanna Conyer, Business Administrator, Dennis Symons, Fire Prevention Specialist, and Jody Mazeall, Construction Code Official, indicating the nature of the Landlord’s non-compliance and violations of the Code; and

WHEREAS, at the hearing on this matter Johanna Conyer, the Business Administrator of Burlington City, was sworn and testified. She testified that the Notices dated July 9, 2025 and

August 12, 2025 (Exhibits 1 and 3, respectively) were properly served upon the Landlord. Ms. Conyer also testified the Landlord never met with her to create a PMAP; and

WHEREAS, at the hearing on this matter Dennis Symons, the Fire Official, duly sworn and testified concerning the Fire Code Violations issued by himself, Fire Official Corey Towner, and previous Fire Official Ross Kowantsky with regard to 226, 228, 450, and 452 High Street, (Exhibits 5, 6, 7, and 8). He testified the Landlord failed to abate any of the violations listed in the notices. Mr. Symons also testified on July 21, 2025 Mr. Towner issued Imminent Hazard Notices and Orders to Take Corrective Action for 226, 228, 247, 249, 450, and 452 High Street, (Exhibit 9), with orders to vacate the premises by 11:00 AM on July 22, 2025. Mr. Symons testified that some occupants vacated while others remained on the premises and Mr. Kirk continued to move in new and unregistered tenants. Mr. Symons also testified Mr. Towner issued Orders to Vacate (Exhibit 10), on August 7, 2025 due to remaining violations and offered relocation assistance within the Notice. Mr. Symons testified that the tenants returned to the properties prior to the hearing on August 29, 2025, and none of the violations were abated; and

WHEREAS, at the hearing on this matter, Mr. Mazeall, Construction Code Official, was duly sworn and testified concerning the Notices of Unsafe Structures issues for 226, 228, and 450 High Street and 328 St. Mary Street, (Exhibit 11). Mr. Mazeall testified about the unsafe and unsanitary conditions of the properties. Mr. Mazeall also testified concerning the Notices of Violations and Orders to Terminate for 226, 228, 247, 249, 450, and 452 High Street, (Exhibit 12). Mr. Mazeall testified the Landlord never appealed or abated any violations listed in either document. Mr. Mazeall also testified that he returned to the properties prior to the hearing on August 29, 2025, and none of the violations were abated. Mr. Mazeall testified that the Landlord had been issued Inspection Reports and Order of the Commissioner by the State of New Jersey Bureau of Housing Inspections, (Exhibit 13) on

October 19, 2020, November 26, 2021, November 29, 2022, September 29, 2023, and April 10, 2025, and none of the violations listed in the reports were abated.

WHEREAS, after conducting the aforesaid hearing and deliberating on this matter, the Common Council of the City of Burlington does hereby find the following, based upon a preponderance of the credible evidence adduced at the time of the hearing: (1) the Landlord violated Section 195-43(A)(6) of the Code in that the Landlord failed to remediate the material statutory and Code violations regarding the Properties; (2) the Landlord violated Section 195-43(A)(12) of the Code as the Landlord did not provide a Property Management Action Plan; (3) the Landlord violated Section 195-43(A)(15) of the Code because all the Properties remained in dangerous conditions likely to result in injuries to persons and/or property.

NOW THEREFORE, BE IT RESOLVED that the Common Council of the City of Burlington, after a hearing conducted in a public session on September 29, 2025 in which sworn testimony and legal arguments were presented and considered by the Common Council, the Landlord has committed multiple and consecutive violations of the Code for the Properties, specifically finding that there was a First, Second, and Third violations by a preponderance of the credible evidence that the following Sections of the Code were violated as follows: (1) the violations were substantiated by the testimony of the City's witnesses; (2) failure of the Landlord to correct the multiple Code violations with respect to the Properties; (3) the profound human and life safety violations; (4) gross negligence on the part of the Landlord; (5) violations of the Code which the Landlord had many months to rectify and failed to do so; and

BE IT FURTHER RESOLVED that the Common Council of the City of Burlington hereby determines that based upon the foregoing the Landlord is to be assessed a Three Thousand (\$3,000.00) Dollar fine and the Landlord Registration Licenses of Kris Kirk with respect to the

Properties, namely 21 E. Broad Street, 226, 228, 247, 350, 450, 452 High Street, 315 Stacy Street, and 316, 328 St. Mary Street and any other properties in Burlington City are hereby revoked permanently and Kris Kirk shall not be a landlord either directly or indirectly such as a property manager or otherwise in the City of Burlington; and

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to revoke the Landlord Registration Licenses of Kris Kirk with respect to the Properties; and

BE IT FURTHER RESOLVED that the Common Council of the City of Burlington, that in conjunction with its determination to revoke the Landlord Registration Licenses of the Landlord Kris Kirk, the Common Council does hereby enter its determination that the Landlord Kris Kirk shall not register and/or renew the registration of any properties in the City of Burlington, either directly or indirectly (such as a property manager) as such authority is hereby revoked such that no rental properties may be rented in the City of Burlington.

BE IT FURTHER RESOLVED that the Common Council of the City of Burlington, that in conjunction with its determination herein, hereby authorizes and directs that the Municipal Clerk is to transmit a signed copy of this determination to the Landlord.

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

Dawn Bergner-Thompson, President
Common Council

October 7, 2025

RESOLUTION NO. 225-2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL						
	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
BALLARD						
CHACHIS						
HUTTON						
RIJS						
SPAULDING						
WOODARD						
BERGNER-THOMPSON						

DRAFT