



City of Burlington

COUNCIL MEETING AGENDA

December 2, 2025
7:00 pm

NOTICE OF THIS MEETING WAS ADVERTISED IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT.

FIRE EXITS: TURN LEFT UPON EXITING COUNCIL CHAMBERS AND THE ENTRANCE TO THE BUILDING.

Cindy A. Crivaro, RMC
Municipal Clerk

Please silence all electronics during this meeting. Thank you.

GOVERNING BODY ROLL CALL:

_____ Councilman Dave Ballard	_____ Councilman Richard Spaulding
_____ Councilman George Chachis	_____ Councilwoman Suzanne Woodard
_____ Councilman Timothy Hutton	_____ President Dawn Bergner-Thompson
_____ Vice President Geneva Rijs	

ALSO PRESENT:

_____ Mayor Barry Conaway
_____ Administrator Johanna Conyer
_____ Municipal Attorney Stuart Platt, Esq. / Justin Strausser, Esq.
_____ Financial Consultant Dean Ciminera / _____
_____ Director of Public Works Bill Curry / _____
_____ Police Chief Ryan Elbertson / _____

Others: _____

SALUTE TO FLAG

INVOCATION

Holiday Performance - City of Burlington High School Choir Directed by Steven Bishop

EXPLANATION OF ORDINANCES ON FIRST READING

Johanna Conyer, Administrator (1)

EXPLANATION OF ORDINANCES ON SECOND READING

Johanna Conyer, Administrator 15-2025

EXPLANATION OF RESOLUTIONS

Johanna Conyer, Administrator 247, 248, 249, 251, 252, 254, 255, 256

PUBLIC COMMENTS

Each Citizen will be allotted up to five (5) minutes to speak, to allow everyone an opportunity to express their concerns.

MOTION TO OPEN PUBLIC COMMENTS: 1. _____ 2. _____

MOTION TO CLOSE PUBLIC COMMENTS: 1. _____ 2. _____

CONSENT AGENDA

All items listed with an asterisk (*) are routine and will be enacted by one motion. Should a Council Member wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence on the regular agenda.

_____ Moved that all Consent Agenda items (*) be approved Seconded by _____.

PETITIONS AND COMMUNICATIONS*

APPROVAL OF PAYMENT OF BILLS*

ORDINANCE(S) - INTRODUCTION & FIRST READING

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 146 OF THE CITY CODE, ENTITLED "FEE SCHEDULE"

ORDINANCE(S) - SECOND READING, FINAL DISPOSITION & PUBLIC HEARING

ORDINANCE NO. 15-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON TO VACATE THREE PUBLIC PARKING SPACES LOCATED ON WEST PEARL STREET

RESOLUTIONS / CONSENT AGENDA RESOLUTIONS*

RESOLUTION NO. 243-2025* OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH HABITECH ARCHITECTURE, LLC, FOR ARCHITECTURAL SERVICES RELATED TO THE REHABILITATION OF A CITY-OWNED PROPERTY AT 521 LAWRENCE STREET FOR THE SUM OF \$3,500.00

RESOLUTION NO. 244-2025* OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES PURSUANT TO EXEMPTION FOR A TOTALLY DISABLED VETERAN

RESOLUTION NO. 245-2025* OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AMENDING RESOLUTION 170-2025 AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION ALCOHOLIC BEVERAGE LICENSES, PLENARY DISTRIBUTION ALCOHOLIC BEVERAGE LICENSES AND ALCOHOLIC BEVERAGE CLUB LICENSES

RESOLUTION NO. 246-2025* OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING AN AGREEMENT WITH NEW JERSEY ANIMAL CONTROL, LLC FOR ANIMAL CONTROL SERVICES IN THE AMOUNT OF \$13,908.00

RESOLUTION NO. 247-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE EXECUTION OF AN INTER-GOVERNMENTAL SERVICES AGREEMENT WITH THE COUNTY OF BURLINGTON TO ACCEPT STORMWATER GENERATED AT THE BURLINGTON COUNTY RESOURCE RECOVERY COMPLEX

RESOLUTION NO. 248-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AWARDING A CONTRACT TO PENNONI ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO ENGINEERING AND PLANNING SERVICES FOR THE WASTEWATER TREATMENT PLANT SLUDGE PRESS REPLACEMENT PROJECT IN THE AMOUNT OF \$157,000.00

RESOLUTION NO. 249-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE CANCELLATION OF GENERAL AND SEWER CAPITAL IMPROVEMENT AUTHORIZATIONS

RESOLUTION NO. 250-2025* OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC

MEETINGS ACT

RESOLUTION NO. 251-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING AND APPROVING SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE JONES STREET IMPROVEMENT PROJECT CONSISTING OF JONES STREET FROM EAST BROAD STREET TO U.S. ROUTE 130

RESOLUTION NO. 252-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING 2025 BUDGET TRANSFER #1

RESOLUTION NO. 253-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON APPROVING A FLOODPLAIN VARIANCE FOR PROPERTY LOCATED AT 574 WASHINGTON AVENUE

RESOLUTION NO. 254-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON REQUESTING PERMISSION FOR A DEDICATION BY RIDER FOR STORM RECOVERY EXPENSES AUTHORIZED BY P.L. 2013, C. 271

RESOLUTION NO. 255-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON TO AMEND ADOPTED BUDGET FOR A NJ GREEN ACRES GRANT IN THE AMOUNT OF \$750,000.00 FOR KENNEDY PARK

RESOLUTION NO. 256-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING AND APPROVING A CONTRACT WITH WATER RESOURCE MANAGEMENT, INC. FOR LICENSED OPERATOR SERVICES FOR THE WATER TREATMENT PLANT IN THE AMOUNT OF \$390,000.00

COUNCIL COMMENTS

PRESENTATION

- Brownfield Redevelopment Solutions – Economic Development Strategy and Implementation Plan

MOTION TO GO INTO EXECUTIVE SESSION: 1. _____ 2. _____

EXECUTIVE CONFERENCE

- US Pipe Site Project

MOTION TO CLOSE EXECUTIVE SESSION: 1. _____ 2. _____

RESOLUTIONS – Continued

RESOLUTION NO. 257-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON DESIGNATING PD BURLINGTON REDEVELOPER LLC AS CONDITIONAL REDEVELOPER AND EXTENDING THE FEASIBILITY PERIOD AND RELATED AGREEMENTS

ADJOURNMENT 1. _____ 2. _____

ORDINANCE NO. ____-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 146 OF THE CITY CODE, ENTITLED "FEE SCHEDULE"

WHEREAS, the City of Burlington (the "City") is a Faulkner Act municipality with a Mayor-Council form of government pursuant to N.J.S.A. 40:69A-31, et seq., with its organization, positions, powers and duties outlined within the Code of the City of Burlington as set forth pursuant to the Faulkner Act; and

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WHEREAS, Chapter 146, Section 11 sets forth construction code fees within the Code of the City of Burlington; and

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WHEREAS, the City of Burlington wishes to amend Chapter 146, Section 11 to clarify the applicable fees; and

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WHEREAS, pursuant to N.J.S.A. 40:48-2, the Common Council is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the City by law.

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NOW, THEREFORE BE IT ORDAINED by the Common Council for the City of Burlington, in the County of Burlington, State of New Jersey, that the Code of the City of Burlington is hereby amended, revised and/or supplemented as follows:

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SECTION 1: Chapter 146, Section 11 of the Code of the City of Burlington entitled "Chapter 125, Construction Codes, Uniform", is hereby amended, supplemented and revised as follows:

§ 146-11 Chapter 125, Construction Codes, Uniform

Fees to be charged pursuant to Chapter 125, Construction Codes, Uniform, shall be as follows:

- A. The fee for plan review shall be 20% of the amount to be charged for the construction permit and shall be paid before the plans are reviewed. The amount paid for this fee shall be credited toward the amount of the fee to be charged for the construction permit. In the case of a discontinuance of a project, the plan review fees are not refundable. The deduction for plan review shall be 20% for projects that are reviewed by the Department of Community Affairs.
 1. The fee for building a construction trailer shall be a flat fee of \$100, if electric is connected to the trailer.
- B. The fee for construction permit shall be the fees listed in Subsections E(1) through (10) hereof and shall be paid prior to the issuance of the permit.
- C. The fee for a tent smaller than 900 square feet shall be ~~\$7077~~. The fee for a tent in excess of 900 square feet, or more than 30 feet in any dimension, shall be \$100.

- D. The fee for roofing and siding work on a residential property shall be ~~\$7077~~ for attached dwellings. All other use groups shall be per the estimated costs of \$35 per \$1,000.00.
- E. The minimum fee for a basic construction permit covering any building, plumbing, electrical or fire protection work shall be \$77.

1. New structure fees. The fee for new structures, including additions, for all use groups, shall be ~~\$0.0250~~ \$0.046 per cubic foot of building volume, except for large open volume single story spaces in buildings, such as barns, silos, greenhouses, warehouses, distribution centers, and other storage-use occupancies, of 200,000 sq. ft. and larger, the fee shall be \$0.025 per cubic volume.

~~2. The fee shall be \$0.0011 per cubic foot for structures on farms, including commercial farm buildings under N.J.A.C. 5:233.2(d) with a maximum fee for such structures on farms not to exceed \$1,602.~~

~~2.3 Plumbing/mechanical fees.~~

- a. The fees for fixtures and stacks, including, but not limited to, sinks, urinals, water closets, bathtubs, shower stalls, laundry tubs, floor drains, water fountains, dishwashers, commercial dishwashers, clothes washers, hot-water heaters, vents, hose bibs, oil burning devices shall be ~~\$25~~ per item.
- b. The fees for grease traps, oil separators, heat exchangers, air-conditioning units, refrigeration units, any device connections, backflow preventers, steam boilers and furnaces, hot-water boilers, geothermal solar systems, sewer pumps, interceptors, fuel oil piping, lawn sprinklers, whirlpool spas shall be \$117 per item.
- c. The fee for a replacement heating device shall be ~~\$70~~ \$77.00 for the first device and for each additional device. The fee shall be \$77.00 for the first and (4) connections for gas/fuel piping, and \$25.00 for each additional connection. Hereafter, duct work shall be \$77.00 per zone.
- d. ~~No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the inspected mechanical equipment. A fire inspection shall be required for hot water boilers. In the R-3 and R-5 Use Groups the Plumbing Subcode Inspector shall be the Mechanical Inspector for one- and two-family dwellings. For any item not listed above, the fee shall be \$77.00.~~

~~3.1 Electrical fees.~~

- a. The fees for fixtures and devices having up to 1 HP or 1 KW shall be \$75 for one through 50 items.

- b. For each additional 25 fixtures or devices of up to one HP or one KW, the fee shall be \$25.
- c. For each motor or electrical device greater than 1 HP and less than or equal to 10 HP and for transformers and generators greater than 1 KW and less than or equal to 10 KW, the fee shall be \$30.
- d. For each motor or electrical device greater than 10 HP and less than or equal to 50 HP, for each service panel, service entrance, or subpanel less than or equal to 200 amps, for each transformer and generator greater than 10 KW and less than or equal to 45 KW, and for each utility management device the fee shall be \$75.

1. The fee charged for electrical work for each permanently installed residential swimming pool as defined in the building subcode, spa, hot tub or fountain shall be \$707, which shall include any required bonding and associated equipment such as water pump, motors, disconnecting means, switches, required receptacles, outlets and similar items, other than panelboards and underwater lighting fixtures. The fee for public swimming pools shall be based upon the number of electrical fixtures and lighting of electrical devices involved in accordance with the fee above for residential \$85.

2. For photovoltaic systems, the fee shall be based on the designated kilowatt rating of the system as follows:

- a. One to 5kw, the fee shall be \$100.
- b. 5.1kw to 100kw, the fee shall be \$250.
- +c. Greater than 100kw, the fee shall be \$600

2-2 The fee charged for the installation of single and multiple station smoke or heat detectors and fire, burglar, or security alarm systems in any one- or two-family dwelling shall be a flat fee of \$70-77 per dwelling unit. For fire, burglar, and security alarm systems and detectors in all other buildings the fee shall be based upon the fees above for Commercial \$125.

- e. For each motor or electrical device greater than 50 HP and less than or equal to 100 HP, for each service panel, service entrance, or subpanel greater than 200 amps and less than or equal to 1,000 amps and for each transformer or generator greater than 45 KW and less than or equal to 112.5 KW, the fee shall be \$100.
- f. For each motor electrical device greater than 100 HP, for each service panel, service entrance, or subpanel greater than 1,000 amps and for each transformer or generator greater than 112.5 KW, the fee shall be \$485.

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g. Annual pool bonding permit fee shall be \$7977.

g-h. For any item not listed above, the fee shall be \$77.00.

4.5. Fire protection fees. Fire protection and other hazardous equipment: sprinklers, standpipes, smoke and heat detectors, preengineered suppression systems, gas and oil-fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators, and crematoriums.

a. The fee shall be as follows:

1. 20 or fewer heads: \$70;
2. 100 or fewer heads: \$130;
3. 200 or fewer heads: \$250;
4. 400 or fewer heads: \$625;
5. 1,000 or fewer heads: \$822;
6. For 1,000 heads or more: \$1,050.

b. The fee for 1 to 12 detectors shall be \$7977; for each additional 24 detectors, the fee shall be \$15.

c. The fee for each standpipe shall be \$260.

d. The fee for each independent preengineered system shall be \$120.

e. The fee for each gas oil-fired appliance that is not connected to the plumbing system shall be \$4977.

f. The fee for each kitchen exhaust system shall be \$55.

g. The fee for each incinerator shall be \$400.

h. The fee for each crematorium shall be \$400.

h-i. For any item not listed above, the fee shall be \$150.00.

5.6. Elevator registration. All elevator registrations and inspections will be conducted by the State of New Jersey.

6.7. (Reserved).

7.8. Demolition fees.

- a. Class 1: \$400.

b. Class 2: \$275.

c. Class 3: \$150.

~~8-9. Sign fees. The fee for a permit to construct a sign shall be in the amount of \$6.00 per square foot for single-sided signs. For double-sided signs, the permit fee shall be \$2.00 per square foot. The fee for a permit to construct a sign shall be in the amount of \$2 per square foot, with surface area of the sign computed on one side only for double-faced signs.~~

~~9-10. Renovations, alterations, repairs, and minor work fees.~~

- a. Fees for renovations, alterations, and repairs or site construction associated with premanufactured construction and the internal utility connection for premanufactured construction shall be based upon the estimated cost of work. The fee shall be in the amount of \$35 per \$1,000. For the purpose of determining estimated cost, the applicant shall submit to the department such cost data as may be available produced by the architect or engineer of record, or by a recognized estimating firm, or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The department shall make the final decision regarding estimated cost.
- b. Fees for additions shall be computed on the same basis as for new construction for the added portion.
- c. Fees for combination renovation and addition shall be computed as the sum of the fees computed separately in accordance with the items above.

~~10-11. Certificate of occupancy fee.~~

- a. The fee for a certificate of occupancy shall be in the amount of 10% of the fee for construction permit that would be charged by the department pursuant to these regulations. The minimum fee shall be \$75, except for one- or two-family structures of less than 5,000 square feet in area and less than 30 feet in height, for which the minimum fee shall be \$55.
- b. The fee for a certificate of occupancy granted pursuant to a change in use group shall be \$125.
- c. The fee for a continued certificate of occupancy shall be \$125.
- d. There shall be no fee for certificate of compliance or certificate of approval, except that a certificate of compliance shall be issued for all required annually tested devices/vessels per N.J.A.C 5:23-2.23(1), and the fee shall be \$120.00 per device/vessel.

- e. The fee for an application for a variance in accordance with N.J.A.C. 5:23-2.10 shall be \$250 for Class I structures and \$75 for Class II and Class III structures. The fee for resubmission of an application for a variation shall be \$100 for Class I structures and \$40 for Class II and Class III structures.
- f. The fee for a temporary certificate of occupancy shall be \$50 per thirty-day extension.

11.12. Training, certification and technical support programs.

- a. In order to provide for the training, certification, and technical support programs required by the Act, the Department of Licensing and Inspection shall collect a surcharge fee to be based upon the volume of new construction within the City. The fee shall be accounted for and forwarded to the Bureau of Regulatory Affairs in the manner hereinafter provided.
- b. Amount. The fee shall be in the amount of \$0.0037 per cubic foot volume of new buildings and additions. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The fee for all other construction shall be \$1.90 per \$1,000 of value of construction. The minimum permit surcharge fee shall be \$1.

12.13. The fee for asbestos abatement shall be \$50 for the inspection and \$10 for the certificate of occupancy. The fee for lead abatement shall be \$

13.14. Lead abatement. The fee for abatement shall be \$140.

SECTION 2: Except as set forth in Section 1, the balance of the Code of the City of Burlington shall not be affected by this Ordinance.

SECTION 3: All Ordinances of the City of Burlington the provisions of this Ordinance are hereby repealed to the extent they are inconsistent herewith.

SECTION 4: If the provisions of any section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph or subdivision, or clause of this Ordinance.

SECTION 5: This Ordinance shall take effect thirty (30) days after final passage by Council or twenty (20) days after approval by the Mayor, whichever comes first.

Passed Common Council,

Dawn Bergner-Thompson, Council President
Common Council

ORDINANCE NO. 15-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON TO VACATE THREE PUBLIC PARKING SPACES LOCATED ON WEST PEARL STREET

WHEREAS, the City of Burlington (the “City”) is a Faulkner Act municipality with a Mayor-Council form of government pursuant to N.J.S.A. 40:69A-31, et seq., with its organization, positions, powers and duties outlined within the Code of the City of Burlington as set forth pursuant to the Faulkner Act; and

WHEREAS, N.J.S.A. 40:67-21 authorizes municipalities to vacate any street, highway or other place by ordinance; and

WHEREAS, Doane Academy (the “applicant”) has obtained Preliminary and Final Site Plan approval from City of Burlington Joint Land Use Board for the construction of a new 19,667 square foot athletic fieldhouse for the Doane Academy as it relates to the property designated as Block 6, Lot 12 on the City Tax Map and a 40-space parking lot at the property designated as Block 4, Lots 1 and 2 on the City Tax Map, located at 213 Ellis Street and 328 W Pearl Street, respectively; and

WHEREAS, approval was conditioned upon the removal of existing on street parking spaces on West Pearl Street in front of the proposed parking lot; and

WHEREAS, the Applicant has requested that the City vacate the portion of West Pearl Street right-of-way containing three (3) public parking spaces; and

WHEREAS, the City Common Council has determined that it is in the public interest to grant the request by the Applicant to vacate three (3) public parking spaces located at West Pearl Street.

NOW, THEREFORE BE IT ORDAINED by the Common Council for the City of Burlington, in the County of Burlington, State of New Jersey that the three (3) public parking spaces located in the right-of-way of West Pearl Street, adjacent to 328 W Pearl Street, more particularly shown in the map attached hereto as “Exhibit A,” shall be vacated.

BE IT FURTHER ORDAINED that the City Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof, and shall provide a copy of such ordinance and proof of publication to the applicant.

BE IT FURTHER ORDAINED this Ordinance shall take effect thirty (30) days after final passage by Council or twenty (20) days after approval by the Mayor, whichever comes first.

ORDINANCE NO. 15-2025

Passed Common Council,

Dawn Bergner-Thompson, President
Common Council

Approved,

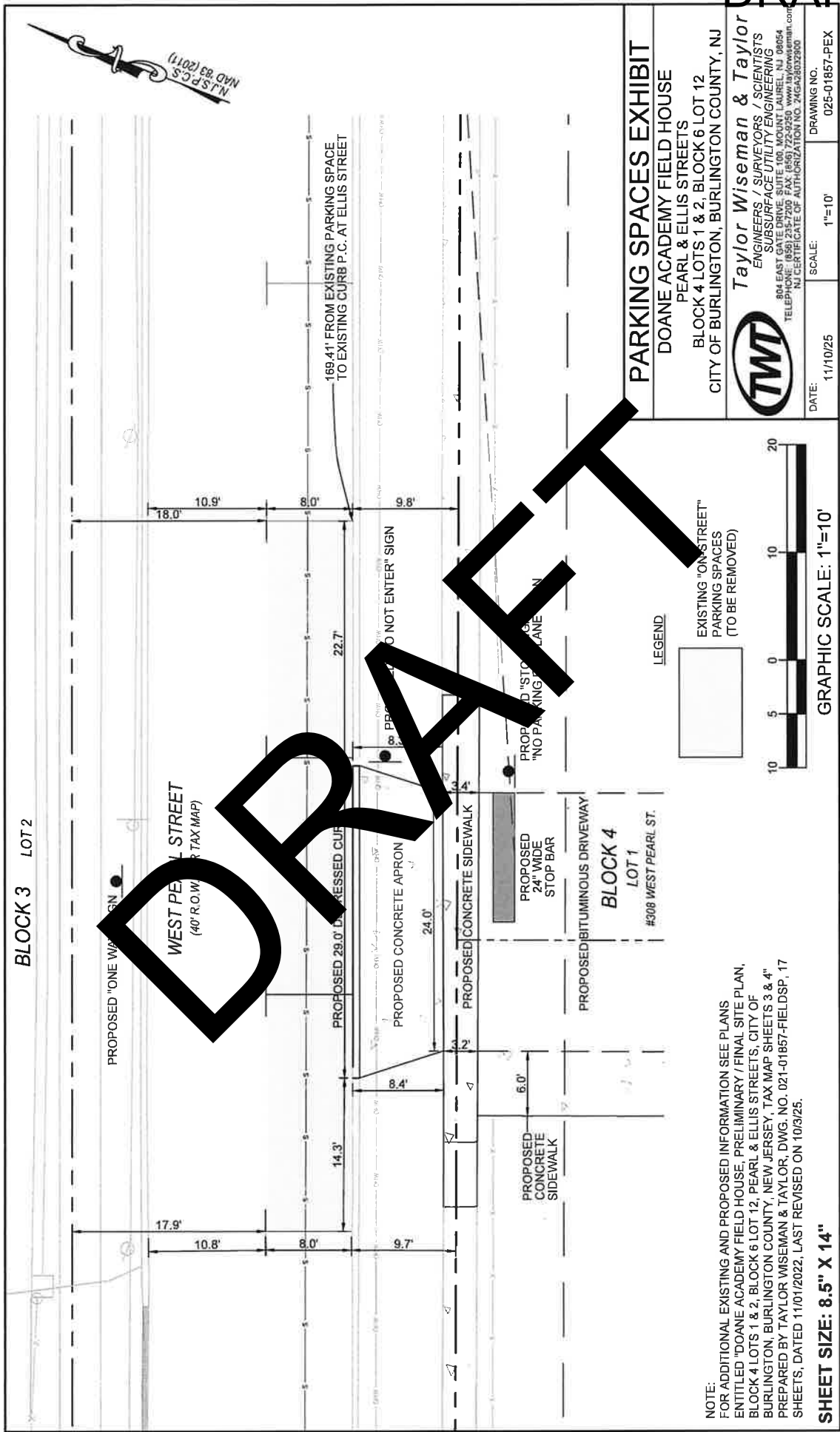
Barry W. Conaway, Mayor

ATTEST:

Cindy A. Crivaro, RMC
Municipal Clerk

Introduction: 11/16/25
Publication: 11/19/25
2nd & Final: 12/02/25
Publication: 00/00/25
Effective: 00/00/25

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BLOCK 3 LOT 2

WEST PEARL STREET
(40' R.O.W. PER TAX MAP)

PROPOSED "ONE WAY" SIGN

PROPOSED 28' 0" DERESSED CURB

PROPOSED CONCRETE APRON

PROPOSED CONCRETE SIDEWALK

PROPOSED CONCRETE SIDEWALK

PROPOSED 24' WIDE STOP BAR

PROPOSED BITUMINOUS DRIVEWAY

BLOCK 4
LOT 1
#308 WEST PEARL ST.

PROPOSED "DO NOT ENTER" SIGN

PROPOSED "STOP" SIGN
"NO PARKING" PLANE

LEGEND



EXISTING "ON-STREET" PARKING SPACES
(TO BE REMOVED)



GRAPHIC SCALE: 1"=10'

NOTE:
FOR ADDITIONAL EXISTING AND PROPOSED INFORMATION SEE PLANS
ENTITLED "DOANE ACADEMY FIELD HOUSE, PRELIMINARY / FINAL SITE PLAN,
BLOCK 4 LOTS 1 & 2, BLOCK 6 LOT 12, PEARL & ELLIS STREETS, CITY OF
BURLINGTON, BURLINGTON COUNTY, NEW JERSEY, TAX MAP SHEETS 3 & 4"
PREPARED BY TAYLOR WISEMAN & TAYLOR, DWG. NO. 021-01857-FIELDSP, 17
SHEETS, DATED 11/01/2022, LAST REVISED ON 10/3/25.

SHEET SIZE: 8.5" X 14"

User ID: Haug File: Q:\CAD\01857\02021 Doane Field House\PLANS\PARKING EXHIBIT 251110.dwg PARKING SPACES EXHIBIT

PARKING SPACES EXHIBIT

DOANE ACADEMY FIELD HOUSE
PEARL & ELLIS STREETS
BLOCK 4 LOTS 1 & 2, BLOCK 6 LOT 12
CITY OF BURLINGTON, BURLINGTON COUNTY, NJ



Taylor Wiseman & Taylor
ENGINEERS / SURVEYORS / SCIENTISTS
SUBSURFACE UTILITY ENGINEERING
804 EAST GATE DRIVE, SUITE 100, MOUNT LAUREL, NJ 08054
TELEPHONE: (856) 236-7200 FAX: (856) 722-9250 www.taylorwiseman.com
NJ CERTIFICATE OF AUTHORIZATION NO. 240A0802900

DATE: 11/10/25 SCALE: 1"=10' DRAWING NO. 025-01857-PEX

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RESOLUTION NO. 243-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH HABITECH ARCHITECTURE, LLC, FOR ARCHITECTURAL SERVICES RELATED TO THE REHABILITATION OF A CITY-OWNED PROPERTY AT 521 LAWRENCE STREET FOR THE SUM OF \$3,500.00

WHEREAS, the City of Burlington is in need of a Registered Architect to prepare the construction documents to complete the rehabilitation of a City-owned property at 521 Lawrence Street as part of the City's Affordable Housing Program; and

WHEREAS, the Director of Industrial and Economic Development has reviewed the proposal submitted by Habitech Architecture, LLC, of 12 Pinecrest Drive, Medford, New Jersey in the amount of \$3,500.00; and

WHEREAS, the services being retained are for Professional Services otherwise exempt from public bidding pursuant to N.J.S.A. 40A:11-5; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for this project from the following account: #T-13-56-850- and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington as follows:

1. The Common Council of the City of Burlington hereby authorizes the Mayor to execute a contract on behalf of the City of Burlington with Habitech Architecture, LLC for the sum of \$3,500.00 to perform the above-listed architectural services.
2. The compensation of Habitech Architecture, LLC for these services shall be in accordance with the professional services contract to be entered into between the City and Habitech Architecture, LLC, which shall be consistent with the proposal submitted by the firm.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RESOLUTION NO. 244-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES PURSUANT TO EXEMPTION FOR A TOTALLY DISABLED VETERAN

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, Kenneth B. Bass (“claimant”), owner and resident of 12 Wellington Place (Block 185, Lot 50) has applied for tax exemption as a Totally Disabled Veteran pursuant to N.J.S.A. 54:4-3.30, et seq.; and

WHEREAS, the claimant has supplied all requisite proofs in support of this claim; and

WHEREAS, the Tax Assessor and Business Administrator have reviewed the claim and related documentation and finds all to be in order and recommended approval of the exemption; and

WHEREAS, the effective date of the exemption is January 1, 2025 in conformance with the claimants’ date of submission of claim; and

WHEREAS, claimant has been billed and/or paid taxes for the exempt period; and

WHEREAS, the Tax Collector shall balance the account in recognition of the exemption; and

WHEREAS, the Tax Collector confirms and wishes to clear any resulting overpayment by returning funds to the appropriate entity.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington that the Tax Collector is hereby authorized to cancel 2025 taxes in the amount of \$4,152.47 and refund any overpayments accordingly to the appropriate entity. Additionally, the Tax Collector is authorized to cancel the remaining amounts that would become due and owing by claimant. A certified copy of this resolution shall be forwarded to the Tax Collector, Business Administrator, Tax Assessor and claimant.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RESOLUTION NO. 245-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AMENDING RESOLUTION 170-2025 AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION ALCOHOLIC BEVERAGE LICENSES, PLENARY DISTRIBUTION ALCOHOLIC BEVERAGE LICENSES AND ALCOHOLIC BEVERAGE CLUB LICENSES

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City adopted Resolution 170-2025 renewing various alcoholic beverage licenses; and

WHEREAS, the Division of Alcoholic Beverage Control has requested the Resolution be amended regarding 12.39 relief; and

WHEREAS, all of the following applicants have applied for renewal of existing licenses for the year 2025-2026:

Italian American Roma Club
739 Lincoln Avenue (0305-31-029-001)

Keim Boulevard Beverage Co. LLC
3 Keim Boulevard (0305-33-023-004)

Peak & Peak, LLC
148 W. Broad Street (0305-33-006-00)

G & G Business, Inc.
240 Rte 130 S @ Jacksonville Road (0305-44-018-008)

AP Liquor Inc
653 High Street (0305-44-014-005)

Slade Valentine American Legion Post 336
449 Linden Avenue (0305-31-025-002)

Jai Maharaj Beverage, LLC
703 Route 130 North (0305-44-017-006)

273 Route 130 Enterprise LLC
273 Route 130 South (0305-33-11-006)

River City Spirits, LLC
318 High Street (0305-33-020-009)

Doc's Pub, LLC
100-104 Jones Street (0305-33-016-003)

Tadeuz Kosciuzko Club
York Street & Route 130 (0305-31-035-001)

RW Burlington, LLC
811 Route 130 North, Suite 2 (0305-44-007-007)

Grand Slam Restaurant Group, LLC
219 High Street (0305-33-024-006)

A Splash of Colby, LLC
Pocket License (0305-33-012-005)

Oneida Boat Club
3 York Street (0305-31-031-001)

Union Street Hospitality, LLC
19 East Union Street (0305-33-019-008)

Pearl Pointe Licensee, LLC
Pocket License (0305-33-001-009)

Pearl Liquors, LLC
Pocket License (0305-44-009-011)

Curtins Wharf Inc.
501 East Pearl Street (0305-33-015-003)

Harshiv, Inc.
1104 East Route 130 North (0305-32-022-009)

Sun Island Bar-BQ & Jerk Jamaican Restaurant, LLC
34B W. Route 130 South (0305-33-008-009)

WHEREAS, all applicants for Plenary Retail Consumption Alcoholic Beverage Licenses, applicants for Plenary Retail Distribution Alcoholic Beverage Licenses and Club Alcoholic Beverage Licenses have submitted renewal application forms, which forms are complete in all respects; and

WHEREAS, all applicants for Plenary Retail Consumption Alcoholic Beverage Licenses, applicants for Plenary Retail Distribution Alcoholic Beverage Licenses and Club Alcoholic Beverage Licenses have paid all fees and have obtained tax clearance through the State of New Jersey, Division of Taxation; and

RESOLUTION NO. 245-2025

WHEREAS, these applicants are qualified to be licensed and eligible for renewal of the 2025-2026 License Term according to all statutory, regulatory and local governmental Alcoholic Beverage Control laws; and

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington, County of Burlington, State of New Jersey that Resolution 170-2025 is hereby amended as set forth above.

BE IT FURTHER RESOLVED that each of the aforesaid applications are hereby approved and the Municipal Clerk is authorized and directed to issue the appropriate licenses applied for by each of said applicants.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

November 2, 2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL							
	MEMOR	SECON	YES	NO	ABSTAIN	ABSENT	RECUSED
BALLARD							
CHACHIS							
HUTTON							
RIJS							
SPAULDING							
WOODARD							
BERGNER-THOMPSON							

RESOLUTION NO. 246-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING AN AGREEMENT WITH NEW JERSEY ANIMAL CONTROL, LLC FOR ANIMAL CONTROL SERVICES IN THE AMOUNT OF \$13,908.00

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City had previously entered into an agreement with New Jersey Animal Control, LLC (“NJAC”) for the provision of animal control services within the City; and

WHEREAS, NJAC has competently provided the City with the required services and the City has therefore determined it will renew the proposal for animal control services submitted by NJAC for one (1) year through December 31, 2026 in an amount not to exceed \$13,908.00.

NOW THEREFORE BE IT RESOLVED, that the Common Council of the City of Burlington hereby authorizes and approves an extension to the agreement for the provision of animal control services with New Jersey Animal Control, LLC through December 31, 2026 in an amount not to exceed \$13,908.00.

BE IT FURTHER RESOLVED that City of Burlington is hereby authorized to enter and the Mayor and Municipal Clerk authorized and directed to execute on behalf of the City of Burlington, an Amended Agreement with New Jersey Animal Control, LLC.

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

Dawn Bergner-Thompson, President
Common Council

December 2, 2025

RESOLUTION NO. 247-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE EXECUTION OF AN INTER-GOVERNMENTAL SERVICES AGREEMENT WITH THE COUNTY OF BURLINGTON TO ACCEPT STORMWATER GENERATED AT THE BURLINGTON COUNTY RESOURCE RECOVERY COMPLEX

WHEREAS, the City of Burlington (the "City") is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City owns and operates a wastewater treatment facility located at 900 West Broad Street, Burlington City, New Jersey, generally referred to as the City of Burlington Sewerage Treatment Plant (the "STP"); and

WHEREAS, the STP has waste disposal facilities and capabilities; and

WHEREAS, the Burlington County Resource Recovery Complex (the "Complex"), owned by the County, generates storm water (the "waste"); and

WHEREAS, the County desires to have certain Complex waste treated and disposed of by the City at its STP; and

WHEREAS, the City and the County ("parties") previously had an Agreement in effect for the acceptance of the stormwater waste generated by the County; and

WHEREAS, the Agreement between the parties currently in effect for the treatment and disposal of the waste received by the City from the County has been in effect from January 1, 2021 for a term of five years and is scheduled to expire on December 31, 2025; and

WHEREAS, the parties are mutually agreeable to extending the arrangement in which the City would continue treating and disposing of the County's waste in accordance with the updated terms and conditions for a five-year term starting on January 1, 2026 and expiring on December 31, 2030; and

WHEREAS, the City desires to renew its existing Agreement with the County to enable the County to continue to have certain waste generated by the County, treated and disposed of by the City at its STP; and

WHEREAS, the cost of disposal shall increase from \$0.011 to \$0.013 per gallon, not to increase during the five-year term; and

WHEREAS, the term of the Agreement is for a new five-year term starting from January 1, 2026 through December 31, 2030, consistent with the Agreement adopted via Burlington County Board of Commissioners Resolution 2025-00731 adopted by the County on or about November 12, 2025.

RESOLUTION NO. 247-2025

NOW THEREFORE BE IT RESOLVED, be it resolved by the Common Council of the City of Burlington, in the County of Burlington and the State of New Jersey that the Mayor is hereby authorized to execute an Agreement with the County of Burlington, in a form substantially similar as attached hereto upon approval of the City Solicitor, for the purpose of extending the arrangements in which the City would continue treating and disposing of the County's waste in accordance with the updated terms and conditions for a new five-year term starting on January 1, 2026 and which expires on December 31, 2030.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL							
	MOTION	SECOND	NO	ABSTAIN	ABSENT	RECUSED	
BALLARD							
CHACHIS							
HUTTON							
RIJS							
SPAULDING							
WOODARD							
BERGNER-THOMPSON							

RESOLUTION NO. 248-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AWARDING A CONTRACT TO PENNONI ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO ENGINEERING AND PLANNING SERVICES FOR THE WASTEWATER TREATMENT PLANT SLUDGE PRESS REPLACEMENT PROJECT IN THE AMOUNT OF \$157,000.00

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City of Burlington did appoint and award a contract to Pennoni Associates, Inc., Inc. (“Pennoni”) as the City Sewer Engineer for 2025 pursuant to Resolution 14-2025; and

WHEREAS, the City did also appoint Pennoni to the pool of engineers for special projects for 2025 pursuant to Resolution 15-2025; and

WHEREAS, Pennoni submitted a proposal for professional engineering services related to preparing engineering and planning for the replacement of the Wastewater Treatment Plant sludge press in an amount not to exceed \$157,000.00; and

WHEREAS, the Common Council wishes to award said contract to Pennoni.

NOW THEREFORE, BE IT RESOLVED that the Common Council of the City of Burlington as follows:

1. The contract for professional engineering services related to preparing engineering and planning for the replacement of the Wastewater Treatment Plant sludge press is hereby awarded to Pennoni Associates, Inc. in an amount not to exceed \$157,000.00.
2. The Mayor and City Clerk are hereby authorized to execute any and all documents necessary to facilitate this award of contract in a form to be approved by the City Solicitor.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RESOLUTION NO. 249-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING THE CANCELLATION OF GENERAL AND SEWER CAPITAL IMPROVEMENT AUTHORIZATIONS

WHEREAS, certain General and Sewer Capital Improvement Authorization balances remain dedicated to projects that are completed; and

WHEREAS, it is necessary to formally cancel these authorizations so that the unexpended balances may be credited to the proper accounts, and unused debt authorizations may be cancelled;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the following unexpended and dedicated General and Sewer Capital Improvement Authorizations be cancelled:

<u>Gen. Capital Ordinance</u>	<u>Date Authorized</u>	<u>Project Description</u>	<u>Amount</u>
#2010-23	12/21/10	Memorial Hall Parking Lot	\$ 43,525.00
#2012-1	03/06/12	Various Improvements	41,086.36
#2013-2	07/16/13	Roundabout, Sidewalks, Farmer Ave.	27,600.00
#2015-1	07/07/15	Improve Various Roads	449.94
#2017-2	05/02/17	Acquire Memo Riverbank & High St.	32,524.86
#2017-3	07/11/17	Various Improvements	60,274.74
#2021-1	02/02/21	Forestwood, Talbot & Linden St.	<u>3,000.00</u>
Total General Reserve for Payment of Bonds			\$208,460.90

<u>Sewer Capital Ordinance</u>	<u>Date Authorized</u>	<u>Project Description</u>	<u>Amount</u>
#2022-2	03/01/22	Ellis St. Drainage Impr.	<u>\$ 43,268.35</u>
Total Sewer Reserve for Payment of Bonds			\$ 43,268.35

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RESOLUTION NO. 250-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT

WHEREAS, the City of Burlington (the "City") is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Governing Body to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

Redevelopment Negotiations – U.S. Pipe Redevelopment Project – Cristal M. Holmes-Bowie, Esquire - Michael A. Armstrong & Associates, LLC

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington that an Executive Session closed to the public shall be held on December 2, 2025, for discussions concerning the above-referenced items.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL							
	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT	RECUSED
BALLARD							
CHACHIS							
HUTTON							
RIJS							
SPAULDING							
WOODARD							
BERGNER-THOMPSON							

RESOLUTION NO. 251-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING AND APPROVING SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE JONES STREET IMPROVEMENT PROJECT CONSISTING OF JONES STREET FROM EAST BROAD STREET TO U.S. ROUTE 130

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the Fiscal Year 2026 NJDOT Local Freight Impact Fund Grant Application consists of work on Jones Street from East Broad Street to U.S. Route 130; and

WHEREAS, the primary elements of the project are resurfacing the roadway, removal and replacement of the failing concrete curb, driveway aprons, sidewalk, and the construction of handicap ramps in compliance with the latest ADA standards. Additional miscellaneous upgrades are planned to enhance the overall functionality and safety of both the roadways and pedestrian facilities; and

WHEREAS, the City Common Council wishes to authorize and approve the submission of a grant application and execution of a grant contract with the New Jersey Department of Transportation for the above-referenced project.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Burlington formally approves and authorizes the grant application for the above-stated project.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to submit an electronic grant application identified as “LFIF-2026-Jones Street Improvements-00016” to the New Jersey Department of Transportation on behalf of the City of Burlington.

BE IT FURTHER RESOLVED that Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Burlington and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RESOLUTION NO. 252-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING 2025 BUDGET TRANSFER #1

WHEREAS, N.J.S.A. 40A:4-58 provides that a municipal governing body may make budget transfers during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, that the following **2025 Budget Transfers (#1)** be approved:

GENERAL FUND

<u>ACCOUNT #</u>		<u>FROM</u>	<u>TO</u>
1-20-100-011	Administration – SW		\$ 26,000.00
1-20-120-011	City Clerk – SW		5,000.00
1-20-120-029	City Clerk – OE	\$ 10,000.00	
1-20-130-028	Finance Department – OE	15,000.00	
1-20-135-028	Audit Services – OE		5,000.00
1-20-145-011	Tax Collection – SW	15,000.00	
1-20-155-104	Legal Services – OE		15,000.00
1-20-170-027	Economic Development – OE	10,000.00	
1-20-171-011	Community Development – SW	5,000.00	
1-21-180-027	Planning Board – OE		20,000.00
1-21-185-011	Code Enforcement – SW	50,000.00	
1-22-195-012	Construction Department – SW	6,000.00	
1-22-195-037	Construction Department – OE		6,000.00
1-23-220-029	Employee Group Insurance – OE	46,000.00	
1-25-267-012	Uniform Fire Safety – SW		62,000.00
1-25-267-051	Uniform Fire Safety – OE		45,000.00
1-26-290-011	Streets & Roads – SW		26,000.00
1-26-290-054	Streets & Roads – OE	5,000.00	
1-26-300-011	Other DPW Functions – SW		5,000.00
1-26-300-042	Other DPW Functions – OE	5,000.00	
1-26-305-012	Sanitation – SW	8,000.00	
1-26-305-058	Sanitation – OE	10,000.00	
1-26-310-011	Buildings & Grounds – SW		25,000.00
1-26-310-024	Buildings & Grounds – OE	10,000.00	
1-26-315-034	Vehicle Maintenance – OE	50,000.00	
1-28-370-011	Recreation Programs – SW	5,000.00	
1-28-370-036	Recreation Programs – OE		10,000.00
1-28-375-016	Parks Department – SW		5,000.00
1-28-375-024	Parks Department – OE	15,000.00	
1-30-420-040	Celeb. of Public Events – OE		25,000.00
1-36-472-000	Social Security Taxes – OE	20,000.00	
	TOTAL GENERAL FUND	\$280,000.00	\$280,000.00

RESOLUTION NO. 252-2025

WATER OPERATING

ACCOUNT #		FROM	TO
5-55-502-058	Water Utility - OE	\$ 10,000.00	
5-55-508-000	Social Security Taxes - OE	8,000.00	
5-55-524-000	NJ EIT Loan Principal - OE		\$ 15,500.00
5-55-522-000	NJ EIT Loan Interest – OE		2,500.00
TOTAL WATER OPERATING		\$ 18,000.00	\$ 18,000.00

SEWER OPERATING

ACCOUNT #		FROM	TO
	N/A		
TOTAL SEWER OPERATING			\$.00

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, MC
City Clerk

December 2, 2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL						
	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
BALLARD						
CHACHIS						
HUTTON						
RIJS						
SPAULDING						
WOODARD						
BERGNER-THOMPSON						

RESOLUTION NO. 253-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON APPROVING A FLOODPLAIN VARIANCE FOR PROPERTY LOCATED AT 574 WASHINGTON AVENUE

WHEREAS, Maria Marchand (“Applicant”) is the owner of property located at 574 Washington Avenue in the City of Burlington (“Property”); and

WHEREAS, the Applicant applied for a construction permit to rehabilitate the Property which is a duplex; and

WHEREAS, the Property is located in a FEMA-designated 100-year Special Flood Hazard area; and

WHEREAS, the \$145,500.00 cost of the construction exceeds 50% of the assessed improved value of the Property (\$99,973.00) and as such, the work is defined as a Substantial Improvement as per the City’s Flood Damage Prevention Ordinance; and

WHEREAS, the Applicant has applied for a floodplain variance pursuant to City Code Section 170-04 (“Application”); and

WHEREAS, the Applicant requests a floodplain variance due to the stated hardships contained therein; and

WHEREAS, pursuant to City Code Section 170-04, a public hearing was held on July 15, 2025 with the sworn testimony of Allison Iannacone the City Certified Floodplain Administrator and the Applicant, Maria Marchand; and

WHEREAS, the Applicant was sworn and testified she has provided construction plans and an elevation certificate to demonstrate how the proposed work will attempt to minimize flood damage to the property, but still falls short of the minimum Federal and State elevation requirements; and

WHEREAS, it was noted that a floodplain variance is required for the proposed scope of work; and

WHEREAS, the Applicant indicated the mitigation measures she will implement will include filling the basement with clean fill to create a crawlspace area, install engineered flood vents in the new crawlspace area, and relocate the mechanical equipment from the basement to the first floor in a new mechanical room. However, she still needs a floodplain variance for the proposed first floor elevation where 11 feet is required and only 8.72 feet will be provided; and

WHEREAS, Allison Iannacone the City Certified Floodplain Administrator was sworn and qualified. She summarized her report dated May 9, 2025, marked as Exhibit A-1 at the time of the hearing. She indicated it is impossible to raise the structure because it was built in 1929 and may not survive an elevation change and the duplex is in common ownership. It is also her opinion that with the flood mitigation measures, while there will be some risk of flooding, the risk will be minimal and there will be no additional public expense. She also indicated the proposed rehabilitation supports the City's Housing and Redevelopment Plan. It is her recommendation to approve the variance; and

WHEREAS, the Applicant confirmed she will comply with all the conditions in the May 9, 2025 report of Ms. Iannacone; and

WHEREAS, City Council opened the hearing to the public and no members of the public made any comments; and

WHEREAS, upon motion duly made and seconded, City Council determined that there was substantial credible evidence in the record to grant the floodplain variance application based upon the hardships set forth in the Application as well as the testimony provided at the hearing.

RESOLUTION NO. 253-2025

NOW THEREFORE BE IT RESOLVED, that the Common Council of the City of Burlington hereby grants the floodplain variance application for the property located at 574 Washington Avenue, Burlington City, New Jersey pursuant to City Code Section 170-04 subject to all the representations set forth in the Application and which the Applicant made on the record and further subject to the Applicant’s acknowledgment that she will comply with all conditions set forth in the May 9, 2025 report of Allison Iannacone, the City Certified Floodplain Administrator.

Deann Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RECORD OF VOTE OF PASSAGE BY THE COMMON COUNCIL							
	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT	RECUSED
BALLARD							
CHACHIS							
HUTTON							
RIJS							
SPAULDING							
WOODARD							
BERGNER-THOMPSON							

RESOLUTION NO. 254-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON REQUESTING PERMISSION FOR A DEDICATION BY RIDER FOR STORM RECOVERY EXPENSES AUTHORIZED BY P.L. 2013, C. 271

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a Dedication by Rider of revenues received by a municipality, when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, P.L. 2013, c. 271 provides for receipt of Storm Recovery funds by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides that dedicated revenues anticipated from the Storm Recovery fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated in said statute or other legal requirement;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington as follows:

1. The Common Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Storm Recovery fund.
2. The Burlington City Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025

RESOLUTION NO. 255-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON TO AMEND ADOPTED BUDGET FOR A NJ GREEN ACRES GRANT IN THE AMOUNT OF \$750,000.00 FOR KENNEDY PARK

WHEREAS, N.J.S. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount, and

WHEREAS, the City of Burlington received a **Green Acres Grant** in the amount of \$750,000.00 from the State of New Jersey Dept. of Environmental Protection.

SECTION 1

NOW THEREFORE, BE IT RESOLVED that the City of Burlington hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$750,000.00 as follows:

Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

NJ Green Acres Grant \$750,000.00

SECTION 2

BE IT FURTHER RESOLVED that a like sum of \$750,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations Operations-Excluded from "CAP"
Public and Private Programs Offset by Revenues:

NJ Green Acres Grant
Kennedy Park DOE \$750,000.00

RESOLUTION NO. 256-2025 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON AUTHORIZING AND APPROVING A CONTRACT WITH WATER RESOURCE MANAGEMENT, INC. FOR LICENSED OPERATOR SERVICES FOR THE WATER TREATMENT PLANT IN THE AMOUNT OF \$390,000.00

WHEREAS, the City of Burlington (the “City”) is organized as a Mayor-Council form of government pursuant to the Optional Municipal Charter Law, N.J.S.A. 40:69A; and

WHEREAS, the City of Burlington is in need of Licensed Operator services for the Water Treatment Plant; and

WHEREAS, such services are exempt from public bidding pursuant to Local Public Contracts Law N.J.S.A. 40:11-5(gg), and it has been decided that it is in the best interest of the City of Burlington to utilize Water Resource Management, Inc. for the aforementioned services; and

WHEREAS, the City’s wishes to award said contract to Water Resource Management, Inc. in an amount not to exceed \$390,000.00.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington as follows:

1. The Common Council of the City of Burlington hereby awards and authorizes a contract with Water Resource Management, Inc. for Licensed Operator services for the Water Treatment Plant in an amount not to exceed \$390,000.00; and
2. The City of Burlington is hereby authorized to enter and the Mayor and Municipal Clerk authorized and directed to execute, on behalf of the City of Burlington, a contract with Water Resource Management, Inc. to effectuate the foregoing in a form to be approved to the City Solicitor.

Dawn Bergner-Thompson, President
Common Council

Attest:

Cindy A. Crivaro, RMC
Municipal Clerk

December 2, 2025