

THE WORK SESSION OF THE CITY OF BURLINGTON COMMON COUNCIL, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, WAS HELD ON TUESDAY, FEBRUARY 11, 2025, AT 7:00 PM, IN THE CITY HALL, 525 HIGH STREET, BURLINGTON, NJ, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting of February 11, 2025, was included in a list of meetings notice sent to the Burlington County Times and the Trenton Times on January 6, 2025, and advertised in said newspapers on January 10, 2025, posted on the bulletin board in the Municipal Building on January 6, 2025, and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Cindy A. Crivaro, RMC  
Municipal Clerk

The Municipal Clerk advised the public of the location of the two fire exits: one on the left after exiting the Council Chamber and the other being the entrance to the building.

Governing Body Members present: Dave Ballard, Dawn Bergner-Thompson, George Chachis, Geneva Rijs (7:03pm), Richard Spaulding, Suzanne Woodard.

Absent: Timothy Hutton.

Also present: Mayor Barry Conaway, Administrator Johanna Conyer, Municipal Attorney Chris Norman, Director of Housing Bill Harris, Director of Public Works Bill Curry, Acting Police Chief Ryan Elbertson.

### **SALUTE TO FLAG**

### **PUBLIC COMMENTS**

Suzanne Gallagher, 415 Locust Avenue – Complimented the development of the City's website.

### **PROJECT UPDATES**

#### **Commerce Square**

Update provided by BA Conyer: In 2008 the City engaged LSRP, Maser, to do an assessment; an assessment has many steps and is funded through NJDEP; 2007-2008 the City applied for HDSRF and the process was started; near the end of the contract in 2008-2009 the process stopped because the City was not actively moving the project forward; 2019 the Army Corp of Engineers offered to do the full assessment for free; the City no longer engaged the LSRP to go with the Army Corp of Engineers; it was determined that all of the requirements of NJDEP would not be met; the original LSRP now works for Colliers who the City met with to determine how far he had gotten with the assessment; the City is still at Step 1; it is the City's intent to apply for the funds required to perform the assessment, re-engage and finish the work.

Brownfields US Pipe / McNeal Mansion Site

Update provided by BA Conyer: The City of Burlington has been designated a Brownfield Development Area; this designation brings an opportunity for up to \$5 million per year through remediation and development of HHDRSF in concert with matching funds; provides up to 75% of remedial action costs and one point person tech to move the project forward and for technical assistance through NJDEP; the tech will work with the developer, LSRP, the steering committee (composed of some Council Members, Administration, the public, business owners and non-profits); the program was resurrected on 2024 for 2025.

John F. Kennedy Park Improvement Project – Jake’s Law Playground

Update provided by BA Conyer: The City was awarded a \$750,000 matching grant from the Nj Department of Green Acres; the playground itself is \$1million with Green Acres portion at \$750,000 and the City at \$250,000; ERI has prepared the preliminary assessment; Green Acers required some revisions; the field investigation and the surveys have been completed; the soils and size of the wetlands are also being investigated; the construction plans are 75% complete; we are waiting for the NJDEP Land Use Permit; we cannot complete the plans until the permit is received; the timeline for construction is approximately 4 months.

**REPORTS**

Annual Employee Report

Handout provided to Council by the Business Administrator. There was no discussion.

Council President Bergner-Thompson stated that this is an annual report however in the future it will be provided quarterly.

**COUNCIL COMMENTS**

President Bergner-Thompson – Thanked Administration for applying for grants.

**ADJOURNMENT**

Upon the motion of Councilman Ballard, seconded by Councilwoman Woodard, this meeting of February 11, 2025, was adjourned.

---

Cindy A. Crivaro, RMC  
Municipal Clerk

---

Dawn Bergner-Thompson, President  
Common Council