

## CITY OF BURLINGTON



### **Notice of Request for Proposals for Burlington City Historic District Design Guidelines**

**NOTICE IS HEREBY GIVEN THAT SEALED PROPOSALS** will be received by the City of Burlington's (hereafter referred to as the "City") Historic Preservation Commission for the preparation of Design Guidelines for the City's Historic District.

Specifications for the Request for Proposals and Qualifications may be obtained from the on the City's website at [www.burlingtonnj.us](http://www.burlingtonnj.us) under the quick link Bids/RFPs or requested via email to Megan Stanley at [mstanley@burlingtonnj.us](mailto:mstanley@burlingtonnj.us) for email delivery or pick-up.

All proposals must be submitted in a sealed envelope that clearly specifies the services for the RFP to: Megan Stanley, Burlington City Hall, 525 High Street, Burlington, New Jersey 08016.

#### **PLEASE NOTE THE FOLLOWING:**

**RFP/RFQ DEADLINE:** Submissions will be received by the City of Burlington by February 18, 2026, at 10:00 a.m. prevailing time. All proposals must be submitted in a sealed envelope that clearly specifies the services for the RFP to: Megan Stanley, Burlington City Hall, 525 High Street, Burlington, New Jersey 08016.

**QUESTIONS:** Written Inquiries regarding the RFP/RFQ shall be submitted to Megan Stanley, Director of Industrial and Economic Development via email at [mstanley@burlingtonnj.us](mailto:mstanley@burlingtonnj.us) by 4:00 pm, Friday, January 30, 2026. No oral response to any questions by any City employee or agent shall be binding on the City or in any way considered to be a commitment by the City.

**ADDENDA:** During the RFP/RFQ preparation and response period, the City may issue an addendum, including amendments for answers to written inquiries. Those addenda will be noticed by the City and will constitute a part of the RFP/RFQ. The addenda shall be issued by Friday, February 6, 2026.

All RFP/RFQ's are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A:20.5 et seq. If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et. seq.