

CITY OF BURLINGTON, NJ

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Director of Economic & Industrial Development for the City of Burlington, County of Burlington, State of New Jersey on **April 7, 2026 10:00 A.M.** prevailing time at the Department of Housing & Community Development (DHCD), City Hall, 525 Hight Street, Burlington, NJ 08016, at which time and place bids will be opened and read in public for the:

Repair of 521 Lawrence Street

The City of Burlington, New Jersey (City) is currently accepting bids for the repair of 521 Lawrence Street. Bid packages are available to licensed N. J. Home Repairs Contractors. The Drawings, Specifications, Form of Proposal, Contract Forms, and any Addenda and Modifications describing the Work will be on file and may be examined at the offices of the architect, 12 Pinecrest Drive, Medford, NJ 08055 - Phone: (609) 413-2566 on or after Friday, March 6, 2026, 10:00AM. Complete electronic copies of the Bid Documents may also be obtained for free by emailing the Architect at lgmestres@gmail.com. Complete printed copies of the Bid Documents may also be obtained by emailing the Architect with your request. Each set will require a prepayment of a non-refundable fee of fifty dollars (\$50.00) per set, cashier's check, money order or cash only. Be sure to include your name, company name and contact information when sending the request. Documents will be mailed to prospective bidders for a mailing fee of an additional twenty-five dollars (\$25.00) or arrangements can be made to use the Bidders selected delivery service. Please allow three (3) business days for processing.

Bids shall be submitted in sealed envelopes and shall be marked "**521 Lawrence Street Repair Bid**" in the lower left-hand corner. Bids will be reviewed by staff and awarded by the Common Council at a future meeting. In awarding the bid, the City reserves the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to award a contract to the lowest responsible bidder.

A pre-bid conference will be held at 521 Lawrence Street, Burlington, NJ, on **March 19, 2026, at 11:00 A.M.** for firms to inspect the property and to ask questions about the scope of work. Interested firms are strongly encouraged to attend the pre-bid conference.

All inquiries regarding the bid specifications shall be directed in writing to Lee Mestres of Habitech Architecture LLC at lgmestres@gmail.com. All other inquiries shall be directed in writing to Megan Stanley, DHCD Director, at mstanley@burlingtonnj.us. Questions are due by **March 20, 2026** at 4:00pm prevailing time. No oral response to any questions by any City employee or agent shall be binding on the City or in any way considered to be a commitment by the City.

During the bid preparation and response period, the City may issue an addendum, including amendments for answers to written inquiries. Those addenda will be noticed by the City and will constitute a part of the RFP/RFQ. The addenda shall be issued by **Friday, March 27, 2026**

and will be available on the city website at <https://www.burlingtonnj.us/purchasing/>.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.