

## STATEMENT OF GENERAL NOTICE

### Request for Qualifications

Restoration and Rehabilitation of the Carriage House (Burlington Historic District) is located at 12 Smith Lane. The property is a key contributing structure in the Burlington Historic District, listed on the New Jersey and National Registers of Historic Places. All work done on this project must conform to the Secretary of the Interior's Standards for the Treatment of Historic Properties (revised 1995, current 2017), and is subject to review by the New Jersey Historic Trust and/or the State Historic Preservation Office. The scope of work consists of a single contract for: General conditions; acquisition of all required permits; provision of temporary facilities and controls; selective demolition, and all restoration and renovation activities according to the Project Manual, plans and specifications.

The goals of this project include the spot repair of masonry, wood repair, window repair, painting, installation of additional lighting, and roofing work.

**All work done on this project must conform to the Secretary of the Interior's Standards for the Treatment of Historic Properties (issued 1995, current 2017).**

#### Scope of Work:

The following is a brief description of the key elements included in the scope of work.

- 1. Project Supervision and Administration of Historic Preservation Projects:**
  - a. Provide supervision, administration, mockups, protection, and treatment procedures in accordance with the construction documents.
- 2. Selective Demolition:**
  - a. Removal of existing damaged masonry, historically finishes, and removal of defunct building systems.
- 3. Masonry Repair for a Historic Site:**
  - a. Repointing, resetting, replacement, and cleaning of historic masonry walls.
- 4. Roof Repair in a Historic Site:**
  - a. Repair built in gutter and metal roof replacement per the contract documents.
- 5. Wood Repair and Replacement in a Historic Building:**
  - a. Restoration of wood cornice, brackets and trim.
- 6. Light Fixture Installation in a Historic Building:**
  - a. Installation of new interior and exterior lighting per the contract documents
- 7. Window Restoration in a Historic Building:**
  - a. Restoration of historic wood framed windows and glazing.

The architect is Clarke Caton Hintz, P.C; 100 Barrack Street, Trenton, NJ 08608; 609.883.8383; Project manager James Giresi, AIA; [jgiresi@cchnj.com](mailto:jgiresi@cchnj.com).

The owner's project contact is Megan Stanley, Director of Economic & Industrial Development, City of Burlington, 525 High Street, Burlington, NJ 08016; 609-386-0200 x 130; [MStanley@burlingtonnj.us](mailto:MStanley@burlingtonnj.us)

The funding stipulations for the New Jersey Historic Trust require that prospective bidders must submit a completed Qualifications Statement as set forth herein. A complete Prequalification Package and Qualifications Statement must be submitted to the City of Burlington, 525 High Street, Burlington, NJ 08016 before 10:00am prevailing time on June 5, 2026. Failure to complete the bidder's Qualifications

Statement will result in disqualification of the prospective bidder. The Prequalification Regulation Package and forms can be obtained from the City of Burlington's Website at <https://www.burlingtonnj.us/legal-notices-advertisements/>.

The qualifications of prospective bidders will be evaluated by representatives of the City of Burlington, the New Jersey Historic Trust, and the project architects in accordance with the Evaluation Criteria set forth herein. Prospective bidders whose bidder's Qualifications Statements are determined to be acceptable will be identified as Qualified Bidders.

The City of Burlington will notify in writing the Prospective Bidders who have been determined to be Qualified Bidders, as well as those Prospective Bidders who are deemed ineligible to receive plans and specifications. The City of Burlington at a future date will issue bid proposal forms, plans and specifications only to Qualified Bidders. Only bids received from Qualified Bidders will be opened.