



City of Burlington  
 325 E Federal St, Burlington, N.J. 08016 , 609-386-0754

**Application for Street Opening Permit**



UPON COMPLETION, SUBMIT THIS FORM TO PUBLICWORKS@BURLINGTONNJ.US

\_\_\_\_\_ Date of Application

Application is hereby made by \_\_\_\_\_ of  
 (name of person or firm doing the work)

\_\_\_\_\_ on behalf of  
 (Number) (Street) (City) (State)

\_\_\_\_\_ of \_\_\_\_\_  
 (Name of person or firm authorizing work) (Number) (Street)

\_\_\_\_\_ to open  
 (City) (State)

\_\_\_\_\_/\_\_\_\_\_  
 (Name of street or definite location of other ground) (State location of work)

\_\_\_\_\_ for \_\_\_\_\_  
 (relative to intersecting streets or distinct landmarks) (Purpose of Opening)

\_\_\_\_\_ (E-Mail)  
 (Contact Name and Phone number for this application)

DESCRIPTION OF PROPOSED WORK

Type of Opening \_\_\_\_\_  
 (Excavation, tunnel or other)

Surfaces affected

<u>Type</u> (Existing surface & base if known)	<u>Length</u> (Feet)	<u>Width</u> (Feet)	<u>Area</u> (Square Yards)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Street Classification \*(Check one)

- Heavy duty
- Bituminous Concrete streets other than heavy duty
- Surface treated streets

Approximate Depth \_\_\_\_\_ feet

Details of subsurface improvements:

\_\_\_\_\_  
(Normal size & type of pipe &/or conduit: or overall of other structures)

Surety bond by \_\_\_\_\_  
(Name) (Address)

Amount of Surety Bond\*\$5,000.00 minimum \_\_\_\_\_ Bond Number \_\_\_\_\_

Date of Commencement \_\_\_\_\_ Date of Completion \_\_\_\_\_

Applications for Street Openings **must be accompanied by a plan** showing the proposed work.

If a permit is issued on the basis of the forgoing information, the applicant and his agent agree to comply with the Ordinance of the City of Burlington regulating the opening and excavating of streets, alleys, sidewalks, and other public grounds. The required fee \* of \$ 300.00 is enclosed.

Police presence for road opening please contact 888-864-4144 or jobs4blue.com

City Engineer: William Kirshner, PE, CME, N-2, Environmental Resolution Inc, 856-235-7170

Checks and money orders shall be made payable to the City of Burlington.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Title

**BELOW NOTES AREA IS FOR CITY/ENGINEER USE ONLY**







\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# JOBS4BLUE

MANAGED SERVICES FOR EXTRA DUTY



## KEY BENEFITS

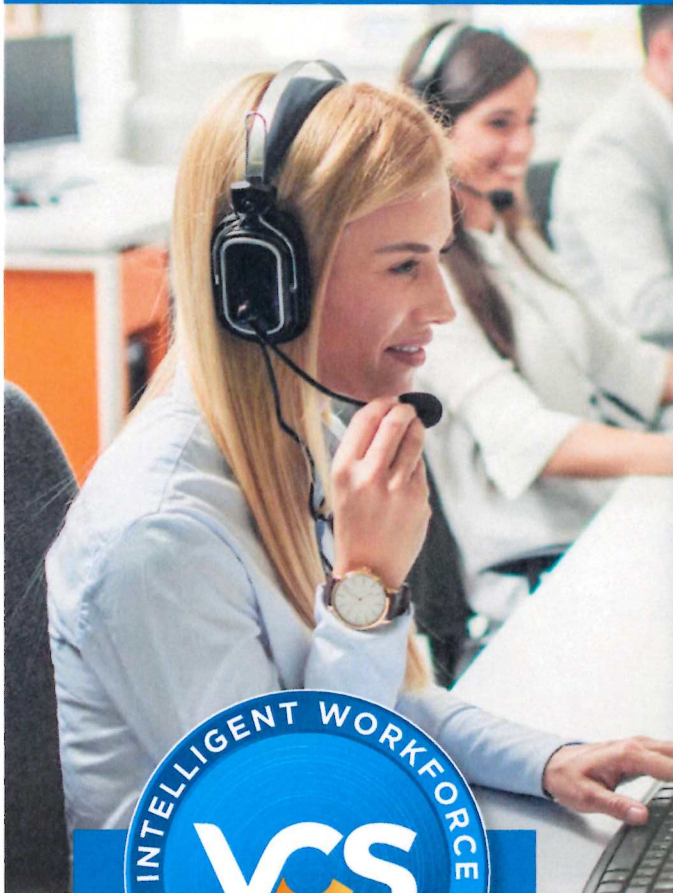
-  Leverage our 20+ years of police scheduling experience, which includes over 2 million extra duty jobs scheduled and over \$275 million invoices paid.
-  Management of all payment and collection activity directly with the contractor. Should a contractor fail to pay or become delinquent, Jobs4Blue accepts the risk and the ultimate loss.
-  No waiting period for officer payment. Jobs4Blue finances the float and ensures that officers receive immediate payment processed in conjunction with their next payroll.
-  No agency costs. The cost is transferred to the contractor in a small administrative fee, which they typically find is a low price to pay for the level of superior service they receive.
-  Interactive vendor portal that simplifies the hiring process for vendors, allowing them to easily schedule and manage jobs for multiple agencies online.
-  Dedicated team of extra duty coordinators that are available 24/7 to work directly with both contractors and your officers.

## TOP FEATURES

- ✓ Upfront payment to officers
- ✓ Coordination of extra duty job schedules
- ✓ Fulfillment of contractor requests
- ✓ Emergency & non-emergency job scheduling
- ✓ Financial risk absorption
- ✓ No agency costs
- ✓ Full liability insurance coverage
- ✓ 24/7 customer service center
- ✓ User-friendly mobile app
- ✓ Interactive vendor portal
- ✓ Seamless Integration with POSS
- ✓ Real-time job posting visibility & instant notifications to officers
- ✓ Rules & skills-based job awarding options
- ✓ Automated billing upon job completion
- ✓ Activity & payroll reports

**888-864-4144**  
**JOBS4BLUE.COM**

# HOW IT WORKS



**BOOK YOUR  
DEMO TODAY**

**888-864-4144**

**VCSSOFTWARE.COM  
/DEMO**



4400 US Highway 9 South  
Suite 3500  
Freehold, NJ 07728

-  **WE TAKE THE CALL**
-  **WE BUILD THE JOB**
-  **OFFICERS GET A NOTIFICATION**
-  **WE AWARD THE JOB**
-  **WE CONFIRM WITH THE CONTRACTOR**
-  **OFFICER CHECKS IN & OUT OF JOBSITE**
-  **WE PERFORM JOB VERIFICATION**
-  **OFFICERS GET PAID UPFRONT**
-  **WE ABSORB THE FINANCIAL RISK**

## JOBS4BLUE

MANAGED SERVICES FOR EXTRA DUTY

-  **TRUSTED & PROVEN VENDOR IN THE LAW ENFORCEMENT COMMUNITY**  
Over 2 decades of experience working with police departments
-  **FINANCIALLY SOUND SOFTWARE CORPORATION**  
Extensive B2B experience aligned with strategic vendor relationships
-  **PROPRIETARY INDUSTRY TECHNOLOGY**  
Our platform ensures transparency and accountability with 100% job matching and job scheduling accuracy
-  **RISK-FREE SERVICES**  
Jobs4Blue ensures that all jobs are always filled including non-vetted vendors that require immediate service. We absorb all financial risk to ensure your jobs continue to be filled

## Chapter 306. Streets and Sidewalks

### Article III. Excavations

#### § 306-12. Permit required.

[Amended 10-15-2019 by Ord. No. 14-2019]

No person shall dig up, break, excavate, tunnel, undermine or in any manner break up any street or cause to be made any excavation in or under the surface of any street for any purpose or place, deposit or leave upon any street any earth or other excavated material obstructing or tending to interfere with the free use of the street, unless such person has first obtained an excavation permit therefor from the Public Works Department as provided in this article.

#### § 306-13. Application information required.

A. The written application shall state:

- (1) The name and address of the applicant and his/her agent.
- (2) The nature, location and purpose of the excavation.
- (3) The date of commencement and date of completion of the excavation.
- (4) The extent in square yards of the opening to be made.

B. This application shall also be accompanied by plans showing the extent of the proposed excavation work, the dimensions and elevation of both the existing ground prior to the excavation and of the proposed excavated surfaces. Other data relative to the excavation may be required by the Public Works Department.

[Amended 10-15-2019 by Ord. No. 14-2019]

#### § 306-14. Surety bond.

[Amended 10-15-2019 by Ord. No. 14-2019]

Before an excavation permit is issued, the applicant or his/her agent shall deposit with the Public Works Department a surety bond in the amount of \$5,000 payable to the City.

A. The required surety bond shall be:

- (1) With good and sufficient surety.
- (2) By a surety company authorized to transact business in the state; or a public utilities corporation whose bond has been approved by Common Council.
- (3) Satisfactory to the City Solicitor in form and substance.
- (4) Conditioned upon the applicant's or his/her agent's compliance with this article and to secure and hold the City and its officers harmless against any and all claims, judgments or other costs arising from the excavations and other work covered by the excavation permit or for which the City, the Common Council or any City officer may be made liable by reason of any accident or injury resulting from the negligence of the applicant or his/her agent. The bond shall be further conditioned to fill up, restore and replace all openings and excavations made in streets in as good and safe condition as near as possible to their original condition, in accordance with the standards, methods and requirements of construction and resurfacing, as set forth in this article, and to maintain any street where excavation is made in as good condition for a period of 24 months after the work has been completed, usual wear and tear excepted. Any settlement of the surface within the two-year period shall be deemed conclusive evidence of defective backfilling by the applicant or his/her agent.

B. Recovery on such bond for any injury or accident shall not exhaust the bond but it shall, in its entirety, cover any or all future accidents or injuries during the excavation work for which it is given. In the event of any suit or claim against the City by reason of the negligence or default of the applicant or his/her agent, or upon the City giving written notice to the applicant or his/her agent of such suit or claim, any final judgment against the City requiring it to pay for such damage shall be conclusive upon the applicant or his/her agent and his/her surety.

C. Nothing herein contained shall be construed to require the applicant or his/her agent to maintain any repairs to the pavement made by the City if such repairs should prove defective. Any owner of real estate repairing or engaging another to repair his/her own sidewalk shall not be required to give such bond. An annual bond may be given under this provision, which shall remain in force for one year conditioned as above, in the amount specified above and in other respects as specified above, but applicable as to all excavation work in streets by the principal in such bond during the term of one year from such date.

D. In the event that the proposed excavation work exceeds the sum of \$1,000, which cost shall be determined by the schedule of resurfacing charges as set forth in this article, surety in excess of a bond of \$5,000 shall be furnished in an amount which will in its entirety cover the proposed cost of excavation.

#### § 306-15. Excavation permit fees.

A. A permit fee shall be charged by the Public Works Department for the issuance of an excavation permit, which shall be in addition to all other fees for permits or charges relative to any proposed construction work.

[Amended 10-15-2019 by Ord. No. 14-2019]

B. Permit fees shall be as set forth in Chapter 146, Fee Schedule. Such fees are not returnable and shall be used to defray costs of inspection and issuance of permits.

#### § 306-16. Standards.

[Amended 3-6-2012 by Ord. No. 03-2012]

The methods of construction and materials to be used in repairing streets shall be in accordance with the standard specifications of the New Jersey State Highway Department as revised and amended to date, in addition to the requirements of the City Engineer. The City Engineer shall be notified at least 48 hours in advance of any construction.

A. Underground. In all cases, construction which takes place below the street shall be done in such a manner as to avoid leakage in or out of pipelines and structures. All underground pipelines and structures shall be designed to carry the heaviest highway loading permitted in the state of New Jersey and shall be structurally sound in order to avoid cave-ins or washing of materials into or out of such structures or pipelines.

B. Backfilling. Compaction of backfill shall be such to avoid any future settlement of the street surface. This shall be done using only a sand/cement subbase (commonly known as "flowable fill") in the backfilling of road excavations within the limits of the City of Burlington, unless any other backfill materials are first approved by the City Engineer. Mechanical or approved hand-tamping methods shall be used. Backfill shall be tamped in layers not exceeding nine inches.

- (1) All asphalt paving openings must be restored with the following specifications:
    - (a) Two-inch-thick, hot mixed asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top-course paving must be completed 48 hours after installing stabilized base paving;
    - (b) Five-inch-thick, HMA 19M64, stabilized base course;
    - (c) Twenty to one sand/cement subbase; and
    - (d) Provide tack coat on all surfaces before paving.
  - (2) All non-asphalt pavement restorations (e.g., lawns) shall be completed within 30 days. All lawns shall be restored with sod. All other restorations require the approval of the City Engineer.
- C. Damage to existing improvements. Any damage caused to any existing structures or pipeline below the surface, by virtue of the excavation for which the permit is given, shall be entirely corrected to its original condition.
  - D. Restoration of surface. Clean, vertical rectangular cuts shall be made in base and pavement. The edge of the undisturbed pavement shall be painted with bituminous materials prior to placing the new pavement. The finished surface of the street after the repair is made shall be smooth and even and shall not pocket water.
  - E. Videotaping. The City of Burlington requires all applicants to videotape the "before" and "after" of all construction projects. The videotape shall be submitted to the City Engineer upon completion of the project.
  - F. Miscellaneous. The applicant must provide all outside agency approvals, as required. The applicant will notify all affected residents prior to the start of construction. The applicant will arrange to meet with residents during the construction project to address resident concerns. Once notified, surrounding homeowners will be asked to notify the applicant of any items of concern that relate to their property (e.g., underground private structures such as sprinklers, property markers, septic and wells; landscaped areas).

## § 306-17. Reconstruction and resurfacing based on street classification.

[Amended 3-6-2012 by Ord. No. 03-2012]

- A. Heavy-duty streets. These streets shall be repaired by using a nine-inch Class B concrete base course, unreinforced. The surface shall be two-inch hot mix asphalt (HMA) 9.5M64. Six-inch stabilized base course, HMA 19M64 may be substituted for the nine-inch concrete base course as directed by the City Engineer. This stabilized aggregate base course may consist of blast furnace slag or diabase trap rock of the proper gradation with a compacted thickness of nine inches and compacted with a vibratory mechanical compactor.
- B. City streets reconstructed with bituminous concrete other than heavy-duty City streets. These streets shall be repaired by using six-inch Class B concrete base course, unreinforced. The surface shall be two-inch Hot Mix Asphalt (HMA) 9.5M64. Stabilized base course HMA 19M64 and six-inch dense graded aggregate subbase may be substituted for the six-inch concrete base course as directed by the City Engineer. This stabilized aggregate base course may consist of blast furnace slag or diabase trap rock of the proper gradation with a compacted thickness of six inches and compacted with a vibratory mechanical compactor.
- C. City streets which are surface treated. These streets shall be milled two inches and paved with a compacted two-inch hot mix asphalt (HMA) 9.5M64 surface course as directed by the City Engineer.