

ADVERTISEMENT FOR BIDS

Notice is hereby given that sealed bids will be received by the City of Burlington, Burlington County, New Jersey, for the 2025-2026 Maintenance of Water and Wastewater Instrumentation and Chlorination Equipment Contract for the City of Burlington (the “project”) until 10:30 AM prevailing time on Tuesday, December 3, 2024, at which time the bids will be opened and publicly read aloud in the office of the Council Chambers of City Hall at 525 High Street, Burlington City, New Jersey. Bids received after the designated time shall be deemed unresponsive and shall not be opened.

The project generally includes performing preventative and emergency maintenance and parts support for the instrumentation and chlorination equipment at the Water & Wastewater Treatment facilities located in the City of Burlington, New Jersey.

Specifications and contract documents for the proposed Project, prepared by Environmental Resolutions, Inc., Consulting Engineers, have been filed in the Office of the City Engineer at 815 East Gate Drive – Suite 103, Mount Laurel, New Jersey 08054, and may be inspected by prospective bidders during normal business hours.

Bidders may obtain copies of the specifications and contract documents from the Office of the City Engineer upon payment of Fifty Dollars and Zero Cents (\$50.00). Checks should be made payable to Environmental Resolutions, Inc. The payment for such documents is non-refundable. If the bidder requires the documents to be mailed to them, there is an additional Fifteen Dollars and Zero Cents (\$15.00) fee for postage.

Bids must be made on the standard Bid form contained within the specifications and contract documents, in the manner designated therein and required by the specifications. Further, bids must be enclosed in a sealed envelope bearing the name and address of the bidder and the Project title on the outside, and addressed to: Municipal Clerk, City Hall, 525 High Street, Burlington City, New Jersey 08016.

Each bid must be accompanied by (i) all documents listed on the Bid Document Submission Checklist, as applicable, and (ii) a bid guarantee in an amount not less than Ten Percent (10%) of the total bid price as established in the Bid, not to exceed Twenty Thousand Dollars and Zero Cents (\$20,000.00). The bid guarantee must be in the form of a bid bond, certified check, or cashier's check, must be drawn to the order of the City of Burlington and must be delivered simultaneous with the sealed bid.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C.17:27, and all other applicable laws referenced within the drawings, specifications, and contract documents.

Burlington City reserves the right to (i) reject all bids pursuant to N.J.S.A. 40A:11-13.2 and (ii) to waive minor informalities and/or non-material exceptions in any bid should it be in the interest of Burlington City to do so. Further, Burlington City shall reject any bid that contains material nonconformities or conditions, or which is materially nonresponsive. In the event Burlington City does not reject all bids as permitted under N.J.S.A. 40A:11-13.2, in accordance with N.J.S.A. 40A:11-4, and other applicable laws, the Project will be awarded to the lowest responsible bidder.

By order of the Council of Burlington City, Burlington County, New Jersey.

FORM OF PROPOSAL

For the Supply and Maintenance of Water and Wastewater Department Instrumentation and Chlorination Equipment during the period of January 2025 to December 2026 with an option for 2027 and/or 2028 in the City of Burlington, Burlington County, New Jersey.

The undersigned, as bidder, declares that:

- (1) (s)he has carefully examined the annexed Advertisement for Proposals, Specifications, and forms for Contract and Bond, and the accompanying drawings therein mentioned;
- (2) (s)he has received, examined and taken into full account the provisions of Addenda Number _____, dated _____. (if none, so state)
- (3) (s)he has familiarized himself with all Federal, State and local laws, ordinances, rules and regulations affecting the proposed Project;
- (4) (s)he has visited the sites of the work and made such independent investigations as he deems necessary; and
- (5) (s)he has examined fully into the conditions, costs and expenses involved in the performance of the proposed work;

and (s)he hereby proposes and agrees that if this proposal is accepted (s)he will enter into contract with the City of Burlington, in the County of Burlington, to provide the necessary equipment, machinery, tools, power, labor, services, hauling, superintendence and all materials and things required for, and will do and perform all work of installation, construction and completion of the entire Project described in said Specifications and/or illustrated on the drawings, all in entire accordance with the requirements of the said Specifications, for the following prices, to wit:

Base Bid - January 2025 to December 2025

1. Preventative Maintenance Water Department (300 Hours)	1	L.S.	\$ _____
2. Emergency Maintenance Water Department (50 Hours)	1	L.S.	\$ _____
3. Parts and Repair - Water Department	Allowance		\$ <u>10,000</u>
Labor Rate (per hour)			_____
4. Remote Meter Maintenance (6 Hours)	1	L.S.	\$ _____
Water Department Total Bid (2025)			\$ _____
5. Preventative Maintenance Wastewater Department (200 Hours)	1	L.S.	\$ _____
6. Emergency Maintenance Wastewater Department (50 Hours)	1	L.S.	\$ _____
7. Parts and Repair - Wastewater Department	Allowance		\$ <u>10,000</u>
Labor Rate (per hour)			_____
Wastewater Department Total Bid (2025)			\$ _____
SUBTOTAL PRICE (2025) (Total Water Plus Wastewater)			\$ _____

Base Bid - January 2026 to December 2026

1. Preventative Maintenance Water Department (300 hours)	1	L.S.	\$ _____
2. Emergency Maintenance Water Department (50 Hours)	1	L.S.	\$ _____
3. Parts and Repair - Water Department	Allowance		\$ <u>10,000</u>
Labor Rate (per hour)			_____
4. Remote Meter Maintenance (6 Hours)	1	L.S.	\$ _____
Water Department Total Bid (2026)			\$ _____
5. Preventative Maintenance Wastewater Department (200 Hours)	1	L.S.	\$ _____
6. Emergency Maintenance Wastewater Department (50 Hours)	1	L.S.	\$ _____
7. Parts and Repair - Wastewater Department	Allowance		\$ <u>10,000</u>
Labor Rate (per hour)			_____
Wastewater Department Total Bid (2026)			\$ _____
SUBTOTAL PRICE (2026) (Total Water Plus Wastewater)			\$ _____

TOTAL PRICE BASE BID (January 2025 to December 2026) \$ _____

_____ Dollars _____ Cents.
(The total amount is to be shown in both words and figures. In case of discrepancy the amount in words will govern.)

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any formalities in the bidding.

The undersigned is a corporation under laws of the State of _____ having
principal offices at _____, _____
_____ (zip code)
_____ (Telephone)

Respectfully Submitted:

By: _____
(Signature)

Attest _____
(Corporation)

Signed _____

Title _____

Title _____

Contractor _____

Address _____

Date _____

Potential Contract Extension (see General Conditions Item #3)
Bid - January 2027 to December 2027 - to be Completed at Time of Extension

1. Preventative Maintenance Water Department (300 hours)	1	L.S.	\$ _____
2. Emergency Maintenance Water Department (50 hours)	1	L.S.	\$ _____
3. Parts and Repair - Water Department	Allowance		\$ <u>10,000</u>
Labor Rate (per hour)			_____
4. Remote Meter Maintenance (6 Hours)	1	L.S.	\$ _____
Water Department Total Bid (2027)			\$ _____
5. Preventative Maintenance Wastewater Department (200 Hours)	1	L.S.	\$ _____
6. Emergency Maintenance Wastewater Department (50 Hours)	1	L.S.	\$ _____
7. Parts and Repair - Wastewater Department	Allowance		\$ <u>10,000</u>
Labor Rate (per hour)			_____
Wastewater Department Total Bid (2027)			\$ _____
SUBTOTAL PRICE EXTENSION BID (2027) (Total Water Plus Wastewater)			\$ _____

Potential Contract Extension (see General Conditions Item #3)
Bid - January 2028 to December 2028 - to be Completed at Time of Extension

1. Preventative Maintenance Water Department (300 Hours)	1	L.S.	\$ _____
2. Emergency Maintenance Water Department (50 Hours)	1	L.S.	\$ _____
3. Parts and Repair - Water Department	Allowance		\$ <u>10,000</u>
Labor Rate (per hour)			_____
4. Remote Meter Maintenance (6 Hours)	1	L.S.	\$ _____
Water Department Total Bid (2028)			\$ _____
5. Preventative Maintenance Wastewater Department (200 Hours)	1	L.S.	\$ _____
6. Emergency Maintenance Wastewater Department (50 hours)	1	L.S.	\$ _____
7. Parts and Repair - Wastewater Department	Allowance		\$ <u>10,000</u>
Labor Rate (per hour)			_____
Wastewater Department Total Bid (2028)			\$ _____
SUBTOTAL PRICE EXTENSION BID (2028) (Total Water Plus Wastewater)			\$ _____